

## Tamil Nadu Physical Education and Sports University, Chennai

### MINUTES OF MEETING OF THE CO-ORDINATORS/DIRECTORS OF STUDY CENTRES OF DIRECTORATE OF DISTANCE EDUCATION

The Meeting of The Directors / Co-ordinators of the Study Centres of Directorate of Distance Education of this University was held at 16.11.2012 by 11.00 a.m. in the University buildings. The following members were present

#### MEMBERS PRESENT

Sl.No.	Name and Address	Position
1.	<b>The Vice-Chancellor (In-Chair)</b> , Tamil Nadu Physical Education and Sports University, Chennai - 127	<b>In-Chair</b>
2.	<b>Dr. P. Samraj</b> , Registrar i/c, & Prof & Head, Department of Physical Education, TNPESU, Chennai – 127	<b>Member</b>
3.	<b>Dr. V. Mangaiyarkarasi</b> , Director i/c., DDE & Prof & Head, Department of Sports Management & Sports Psychology and Sociology, TNPESU, Chennai-127	<b>Member</b>
4.	<b>Dr. R. Ramakrishnan</b> , Controller of Examinations i/c., TNPESU, Chennai – 127	<b>Member</b>
5.	The Directors / Co-ordinators, DDE Study Centres	<b>Member</b>



#### **Item No-1 – Admission**

*It was resolved that the Co-ordinators/Directors of the various Study centres are requested to verify the DDE application forms, whether the particulars required in the application form has been duly filled and the name of the candidates are also filled in English / Tamil and duly send the same to DDE along with prescribed fee by way of Demand Draft.*

*While sending the application forms to DDE, it is mandatory to enclose all the original certificates for verification and admission.*

*Personal Contact Classes (PCP) to be conducted in two spells every year (December / April) by the concerned Study centre and submit the list of experts to this University before the conduct of PCP.*

*Faculty members of this University will inspect the study centres while conduct of PCP classes.*

*80% of attendance of student is mandatory for appearing ensuing examinations failing which the candidate will not be permitted to write the examination.*

*Practical Exam will be held during the last day of the last spell of PCP classes.*

*The coordinator should send the practical exam marks along with the attendance sheet and the same may be signed by the examiner with full address.*

*The second language for B.Sc. courses of Study is Tamil.*

**Item No-2 – Exam**

***It was resolved that*** the Exam Application forms should be filled in English / Tamil and the same should reach to the Controller of Examinations in time.

*Internal marks should be sent to the Controller of Examinations within the stipulated period. The marks should not exceed 20 out of 25 marks.*

*Village Placement Programme (VPP) and Internship Programme is mandatory for Master degree programme which is a part and parcel of the academic programme and the study centres are requested to make necessary arrangements for the student's community for pursuing training in hospitals, Industries villages and in Educational Institutions.*

*For research oriented papers only our University Faculty members in concerned departments are eligible to guide the research projects. The remuneration for the Guide has been fixed Rs. 150/- . Per project.*

*Passing Minimum marks for the following courses are*

<i>Certificate Courses</i>	<i>Minimum 40% is pass mark. But a candidate should gain minimum of 30 marks out of 75 marks in external Exam.</i>
<i>Diploma Courses</i>	<i>Minimum 40% is pass mark. But a candidate should gain minimum of 30 marks out of 75 marks in external Exam.</i>
<i>UG Courses</i>	<i>Minimum 50% is pass mark. But a candidate should gain minimum of 38 out of 75 external marks</i>
<i>P.G. Courses</i>	<i>Minimum 50% is pass mark. But a candidate should gain minimum of 38 out of 75 external marks</i>

*The list of Examination centres will be announced in due course.*

*Supplementary Examination will not be conducted for this Academic Year due to administrative reasons.*

**Item No -3 - General**

It was resolved that any complaint made by the student community, on obtaining information with regard to excess of fee collected by the study centre from the student community apart from the prescribed fee, the approval of the study centre will be cancelled.

Minimum 10 students per course are mandatory.

Lesson material will be sent to the concerned study centre subject to receipt of the tuition fee.

The study centres are requested to send the application forms along with all original certificate altogether with A4 size envelope by affixing

requisite stamp in connection with to return the original certificate after verification and admission.

The study centres are requested to send the tuition fee after deducting their share of 25% / 60% for only admitting the candidates/ admitting the candidates and conduct of PCP classes respectively.

The candidates are permitted to write the exams either in English or in Tamil up to U.G courses.

Lateral Entry pertaining to all courses of study has been stopped from this Academic Year 2012-2013 onwards.

<b>S.no</b>	<b>Name and Designation</b>	<b>Signature</b>
1.	<b>The Vice-Chancellor (In-Chair),</b> Tamil Nadu Physical Education and Sports University, Chennai - 127	-Sd.-
2.	<b>Dr. P. Samraj,</b> Registrar i/c, & Prof & Head, Department of Physical Education, TNPESU, Chennai - 127	-Sd.-
3.	<b>Dr. V. Mangaiyarkarasi,</b> Director i/c., DDE & Prof & Head, Department of Sports Management & Sports Psychology and Sociology, TNPESU, Chennai-127	-Sd.-
4.	<b>Dr. R. Ramakrishnan,</b> Controller of Examinations i/c., TNPESU, Chennai - 127	-Sd.-