

Tamil Nadu Physical Education and Sports University, Chennai

Minutes of the First IQAC Meeting

The first meeting of IQAC for the academic year 2016-2017 was held on 03.09.2016 at 11 am in the Syndicate Hall of the University. The following members were present:

Members Present:

1. Dr. A.M. Moorthy, Vice –Chancellor
2. Dr. T. Radhakrishnan, Registrar, TNPESU
3. Dr. C. Arumugam, Director i/c , School of Distance Education
4. Dr. V. Murugavalavan, Controller of Examinations i/c
5. Dr. Grace Helina, Professor and Head, Dept. of Exercise Physiology and Biomechanics
6. Dr. R. Elangovan, Professor and Head, Dept. of Yoga.
7. Dr. S. Thirumalaikumar, Professor, Dept. of Physical Education.
8. Dr. R. Subramanian, Professor, Dept. of Sports Advanced Training and Coaching.
9. Dr. P. Rajini Kumar, Assistant Professor, Department of Exercise Physiology and Sports Biomechanics and Kinseology
10. Dr. Ramesh Kumar, Asst. Professor, Dept. of Sports Management and Sports Psychology & Sociology.
11. Ms. Sri Vidhya S, Ph. D Research Scholar, Department of Sports Management and Sports Psychology & Sociology,
12. Mr. A. Sridharan, PhD Research Scholar, Department of Physical Education, TNPESU
13. Dr. ShahinAhmed , IQAC Director , & Professor, Dept. of Sports Management and Sports Psychology & Sociology

Members In-absentia:

1. Dr. P. Samraj, Professor and Head, Dept. of Physical Education
2. Finance Officer
3. PWD Tehnical Executive Engineer
4. Mr. SatishBabu, Alumni, Department of Sports Biomechanics, TNPESU & Physiotherapist,CLRI

5. Member from SDAT
6. Member from School Education
7. Principal, YMCA College of Physical Education
8. Mr. S. Raman (Table-Tennis- Arjuna Awardee)

Agenda:

1. *Conducting of Fresher's Orientation*
2. *Initiating Student Feedback System*
3. *Implementing Faculty Enrichment Program*
4. *Organizing Tournament for Non-Teaching and Teaching Staff*
5. *Introduction of Biometric Attendance System*

The meeting was presided by Dr. A.M. Moorthy, the Vice –Chancellor of the University. He welcomed the members and asked the Director - IQAC to present the agenda for the meeting. Dr. ShahinAhmed , Director, IQAC briefed the aim, functions and role of IQAC in the University and explained the tentative action plan for the academic year.

Agenda No.1: Conducting of Fresher's Orientation

The members have suggested to conduct at least one day orientation program to the fresher students by the IQAC so as to make them feel comfortable in their new courses. The external experts may be invited for this purpose.

It was resolved to approve the same.

Agenda No.2: Initiating Student Feedback System

Prof. R. Elangovan stressed the need for having a student feedback system in the University and the same is accepted and suggested for being initiated in the ensuing year onwards.

It was resolved to approve the same.

Agenda No.3: Implementing Faculty Enrichment Program

Dr.T.Radhakrishnan stressed the importance of quality enhancement in all spheres in the University. Dr. S. Thirumalaikumar explained the need for implementation of faculty enrichment program for ensuring the overall quality enhancement. Therefore, it is decided that steps to be taken to implement the faculty enrichment program during this academic year.

It was resolved to approve the same

Agenda No.4: Organizing Tournament for Non-Teaching and Teaching Staff

Dr. R. Subramanian emphasized the importance of organizing the staff sports tournaments to both the teaching and non-teaching staff of the University which is supported by the other members also. Therefore, it is decided to conduct staff tournament during this academic year.

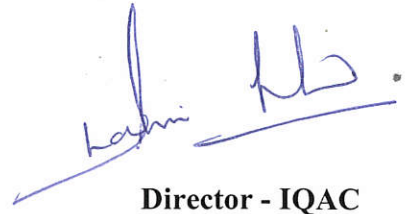
It was resolved to approve the same

Agenda No.5: Introducing of Biometric Attendance System:

The vice-chancellor explained the importance of implementing the biometric attendance system in the University for both teaching and non-teaching which the other members accepted and therefore, it is decided to implement biometric attendance system in the University from this academic year.

It was resolved to approve the same

At the end of the discussion, the Vice-chancellor gave the concluding remarks and vote of thanks was proposed by Dr. Shahin Ahmed, Director- IQAC & Professor, Dept. of Sports Management and Sports Psychology and Sociology, TNPESU.


Director - IQAC



Tamil Nadu Physical Education and Sports University, Chennai

Minutes of the Second IQAC Meeting

The 2nd meeting of IQAC for the academic year 2016-2017 was held on 25.04.2017 at 11.00 am in the Syndicate Hall of the University. The following members were present:

Members Present:

1. Dr. A.M. Moorthy, Vice –Chancellor
2. Dr. T. Radhakrishnan, Registrar, TNPESU
3. Dr. C. Arumugam, Director i/c, School of Distance Education
4. Dr. V. Murugavalavan, Controller of Examinations i/c
5. Dr. P. Samraj, Professor and Head, Dept. of Physical Education
6. Dr. Grace Helina, Professor and Head, Dept. of Exercise Physiology and Biomechanics
7. Dr. S. Thirumalaikumar, Professor, Dept. of Physical Education.
8. Dr. R. Subramanian, Professor, Dept. of Sports Advanced Training and Coaching.
9. Dr. P. Rajini Kumar, Assistant Professor, Department of Exercise Physiology and Sports Biomechanics and Kinseology.
10. Dr. V. Ramesh Kumar, Asst. Professor, Dept. of Sports Management and Sports Psychology & Sociology.
11. Mr. Satish Babu, Alumni, Department of Sports Biomechanics, TNPESU & Physiotherapist, CLRI
12. Ms. Sri Vidhya S, Ph. D Research Scholar, Department of Sports Management and Sports Psychology & Sociology,
13. Mr. A. Sridharan, PhD Research Scholar, Department of Physical Education, TNPESU
14. Dr. Shahin Ahmed, IQAC Director, & Professor, Dept. of Sports Management and Sports Psychology & Sociology

Members In-absentia:

1. Dr. R. Elangovan, Professor and Head, Dept. of Yoga.
2. Finance Officer
3. PWD Technical Executive Engineer
4. Member from SDAT

5. Member from School Education
6. Principal, YMCA College of Physical Education
7. Mr. S. Raman (Table-Tennis- Arjuna Awardee)

Agenda:

1. *Action Taken Report*
2. *Extension of building for classrooms*
3. *Workshops/Seminars to be organized by the departments*
4. *Submission of innovative proposals*
5. *Initiation of MoUs with other institutions and organizations.*
6. *Implementation of Management Information System*

The meeting was presided by Dr. A.M. Moorthy, the Vice –Chancellor of the University. The Vice-Chancellor welcomed the members and asked the Director - IQAC to present the agenda for the meeting. Dr. Shahin Ahmed, Director-IQAC presented the agendas for the meeting and explained each agenda to the members for discussion and also drawn a tentative action plan for the overall betterment of the University.

Agenda No.1: Action Taken Report

Dr. Shahin Ahmed , Director, IQAC presented the action taken report on the minutes of the previous meeting and reported the pending issues.

Sl. No	Action Taken
1	Orientation for the fresher students of all courses conducted successfully
2	The students feedback system has been initiated and it will be continued
3	Faculty members have been encouraged for attending conferences / workshops / Refresher Courses for enriching their knowledge and an enrichment program was also organised for the non-teaching staff .
4	Tournaments for Non-Teaching, Teaching staff and students were organised.
5	Biometric attendance system for the staff has been implemented successfully

No.2: Extension of building for classrooms

Dr. Radha Krishnan, Registrar stated that as there were no adequate classrooms , efforts were taken to construct the classrooms in the first and the second floor the academic building.

It was resolved to approve the same.

Agenda No.3: Nomination of Research coordinator

The Vice-Chancellor felt that there was a need for a research coordinator in order to make the research process smoothly among the faculty members and the students for their Ph. D programs, and Dr. R.Venkatesan was nominated as the research coordinator.

It was resolved to approve the same.

Agenda No.4: Workshops/Seminars to be organized by the departments

The faculty members of the IQAC, felt that the university has to motivate the departments to conduct workshops/seminars and a reasonable amount also has to be sanctioned towards the same.

It was resolved to approve the same.

Agenda No.5: Submission of innovative proposals

The Vice-Chancellor Dr. A.M. Moorthy urged all the heads of the departments to encourage their staff members to submit innovative proposals to obtain grant from the outside agencies such as TANIL.

It was resolved to approve the same.

Agenda No.6: Initiation of MoUs with other institutions and organizations.

Dr. Thirumalaikumar, Coordinator for NAAC , insisted all the faculty members of the IQAC and the urged the Heads to have tie up with other external institutions and organisations by signing MoU's with them for exchange programs, research and sports activities.

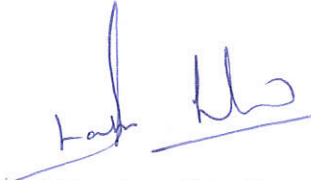
It was resolved to approve the same.

Agenda No.7: Implementation of Management Information System

The Controller of Examinations Dr. C. Armugam stressed to bring e-governance and making fully automated in the office of the Controller for attendance, marksheets and other examination related works.

It was resolved to approve the same.

At the end of the discussion, the Vice-chancellor gave the concluding remarks and vote of thanks was proposed by Dr. Shahin Ahmed, Director-IQAC & Professor and Head, Dept. of Sports Management and Sports Psychology and Sociology, TNPESU.



Director - IQAC



Tamil Nadu Physical Education and Sports University, Chennai

Minutes of the First IQAC Meeting

The first meeting of IQAC for the academic year 2017-2018 was held on 20/07/2017 at 10.30 am in the Syndicate Hall of the University. The following members were present:

Members Present:

1. Thiru.Dheeraj Kumar I.A.S., Convener, Vice –Chancellor Convener's Committee & Principal Secretary to Government, Youth Welfare and Sports Development Department.
2. Dr. R. Subramanian, Member, Vice –Chancellor Convener's Committee & Professor and Head, Dept. of Sports Coaching, TNPESU.
3. Dr. T. Radhakrishnan, Registrar, TNPESU
4. Dr. C. Arumugam, Controller of Examinations, TNPESU
5. Dr. S.Thirumalai Kumar, Coordinator- NAAC, & Professor and Head, Dept. of Physical Education, TNPESU.
6. Dr. ShahinAhmed , IQAC Director , & Professor and Head, Dept. of Sports Management and Sports Psychology & Sociology, TNPESU.
7. Dr. R.Elangovan, Professor and Head, Department of Yoga, TNPESU
8. Dr. R.Ramakrishnan, Professor, Department of Sports Technology, TNPESU
9. Dr. D. Sathiakumar, Director, School of Distance Education, TNPESU
10. Dr. George Abraham, Principal, YMCA College of Physical Education .
11. Dr. P. Rajini Kumar, Assistant Professor, Department of Exercise Physiology and Biomechanics, TNPESU.
12. Dr. R. Venkatesan, Asst. Professor, , Dept. of Exercise Physiology and Biomechanics, TNPESU
13. Dr. V. Ramesh Kumar, Assistant Professor, Department of Sports Management, TNPESU.
14. Dr. V. Duraisamy, Assistant Professor, Department of Yoga, TNPESU
15. Dr. Velkumar, Assistant Professor, Department of Physical Education, TNPESU
16. Mr. S. Raman, Former International Table Tennis Player (Arjuna Awardee)

17. Mr. SatishBabu, Alumni, Department of Sports Biomechanics, TNPESU, Physiotherapist, CLRI

18 Mr. Rajan, Asian Medalist

19. Ms. Vidhya Ravikumar, Ph. D Research Scholar, Department of Sports Management and Sports Psychology & Sociology, TNPESU.

20. Mr. A. Sridharan, PhD Scholar, Department of Physical Education, TNPESU.

Member In-absentia:

1. Dr. Grace Helina, Professor and Head, Dept. of Exercise Physiology and Biomechanics
2. Finance Officer, TNPESU
3. PWD Tehnical Executive Engineer
4. Member from SDAT
5. Member from School Education
6. Dr. Hamsraj, Sports Physiotherapist

Agenda:

1. *Action Taken Report*
2. *Improving the Physical Infrastructure*
3. *Student Faculty Exchange Program*
4. *Implementation of E-governance in Admission and Examination*
5. *Purchase of Anti-Plagiarism Software for Ensuring Quality in Research*
6. *Forming of Committees for fulfilling the objectives of 'UGC Quality Mandate'*

The meeting was presided by Thiru Dheeraj Kumar I.A.S., Convener, Vice –Chancellor Convener's Committee of the University. The Convener welcomed the members and asked the Director - IQAC to present the agenda for the meeting. Dr. Shahin Ahmed, Director-IQAC presented the agendas for the meeting and explained each agenda to the members for discussion and also drawn a tentative action plan for the overall betterment of the University.

Agenda No.1: Action Taken Report

Dr. Shahin Ahmed , Director, IQAC presented the action taken report on the minutes of the previous meeting and reported the pending issues.

Sl. No	Action Taken
1	Inaugurated and laid foundations stone for the extension of buildings.
2	International conference was conducted by the Health centre, TNPESU
3	Department of Exercise Physiology and Nutrition and Sports Biomechanics, and the University Library had submitted and funds were granted from TANII for their innovative proposals.
4	MoUs were signed with Dr. MGR Medical University, Chettinad Hospital and Brahmakumaris to conduct joint educational and research activities.
5	The University Library has been fully automated and the Office of the Controller Examination has been partially automated with National Information System(NIC), Chennai .

Agenda No.2: Improving the Physical Infrastructure in the University

Dr. R. Subramanian explained the need for infrastructure developments in the University campus to cater the need of the various sportspersons of the Tamil Nadu state. Dr. Radhakrishnan briefed about the ongoing developments that are taking place in our university. The Convener suggested to identify the significant infrastructural facilities that are vital for being created in the campus so as to make this campus self reliant.

It was resolved to approve the same.

Agenda No.3: Student-Faculty Exchange Program:

Dr.S.Thirumalai Kumar informed about the bench marks based on the UGC Quality Mandate. Further, he also explained the need for student - staff exchange program with other eminent Universities/ Research Institutions/ Companies for sharing of knowledge and expertise. Therefore, it is decided to identify the Universities/ Research Institutions/ Companies for entering into Memorandum of Understanding (MoUs) so as to enable the student-staff exchange program possible.

It was resolved to approve the same.

Agenda No.4: Implementation of E-governance in Admission and Examination

Dr. C. Armugam, Controller of Examinations stressed the need for implementation of E-governance in Admission and Examination so as to make the admission and examination process online. The members accepted the same and it is decided to go for online admission process from the ensuing academic year.

It was resolved to approve the same.

Agenda No.5: Purchase of Anti-Plagiarism Software for Ensuring Quality in Research

Dr. R. Venakatesan, Research Coordinator expressed the significance of having an Anti-Plagiarism Software for Ensuring Quality in Research, as it has been made compulsory that all the theses have to be checked through this software before being submitted for evaluation. Therefore, it is decided that an Anti-Plagiarism Software to be purchased and used immediately for ensuring quality in Research.

It was resolved to approve the same.

Agenda No.6: Forming of Committees for fulfilling the objectives of 'Quality Mandate' prescribed by UGC

The Convener, Vice –Chancellor Convener's Committee & Principal Secretary to Government, Youth Welfare and Sports Development Department stressed upon significance of 'UGC Quality Mandate' and directed to form the Committees to initiate steps to fulfill the objectives prescribed by the UGC in the University. The following two working committees are formed as per the instruction of the Convener:

For Academic Activities:

1. Dr. Shahin Ahmed, Director-IQAC, & Professor and Head, Dept. of Sports Psychology TNPESU.
2. Dr. R.Ramakrishnan, Professor, Department of Advanced Training and Coaching and Sports Technology, TNPESU.
3. Mr. George Abraham, Principal YMCA College of Physical Education
4. Dr.P.Rajini Kumar, Assistant Professor, Department of Exercise Physiology and Biomechanics, TNPESU.
5. Dr. V.Ramesh Kumar, Asst. Professor, Dept. of Sports Management and Sports Psychology & Sociology, TNPESU.

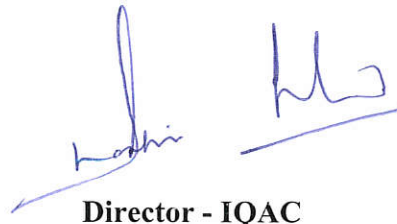
For Academic Activities:

1. Dr. R.Subramanian, Member, Vice –Chancellor Convener’s Committee & Professor and Head, Dept. of Sports Coaching, TNPESU.
2. Dr. C. Armugam, Controller of Examinations, and Asst. Professor, Department of Advanced Training and Coaching and Sports Technology, TNPESU.
3. Mr. Raman, Former International Table Tennis Player
4. Dr. R. Venakatesan, Assistant Professor, Department of Exercise Physiology and Biomechanics, TNPESU.

The above committees are asked to form e-mail groups and Whats App groups for fruitful discussions and meet again after one month for further discussions and thereby develop action plan.

It was resolved to approve the same.

At the end of the discussion, the Convener, Vice-chancellor Convener's Committee gave the concluding remarks and vote of thanks was proposed by Dr. Shahin Ahmed, Director-IQAC & Professor and Head, Dept. of Sports Management and Sports Psychology and Sociology, TNPESU.


Director - IQAC



Tamil Nadu Physical Education and Sports University, Chennai

Minutes of the Second IQAC Meeting

The second meeting of IQAC for the academic year 2017-2018 was held on 05/04/2018 at 11.00 am in the Syndicate Hall of the University. The following members were present:

Members Present:

1. Thiru. Dheeraj Kumar I.A.S., Convener, Vice –Chancellor Convener’s Committee & Principal Secretary to Government, Youth Welfare and Sports Development Department.
2. Dr. R.Subramanian, Member, Vice –Chancellor Convener’s Committee & Professor and Head, Dept. of Sports Coaching, TNPESU.
3. Dr. T. Radhakrishnana, Registrar, TNPESU
4. Dr. C. Arumugam, Controller of Examinations, TNPESU
5. Dr. S.Thirumalai Kumar, Coordinator- NAAC, & Professor and Head, Dept. of Physical Education, TNPESU.
6. Dr. Shahin Ahmed , IQAC Director , & Professor and Head, Dept. of Sports Management and Sports Psychology & Sociology, TNPESU.
7. Dr. R.Elangovan, Professor and Head, Department of Yoga, TNPESU
8. Dr. R.Ramakrishnan, Professor, Department of Sports Technology, TNPESU
- 9.. Dr. D. Sathiakumar, Director, School of Distance Education, TNPESU
10. Dr. George Abraham, Principal, YMCA College of Physical Education
11. Dr. Grace Helina, Professor and Head, Dept. of Exercise Physiology and Biomechanics, TNPESU
12. Dr. P. Rajini Kumar, Assistant Professor, Department of Exercise Physiology and Biomechanics, TNPESU.
13. Dr. V. Ramesh Kumar, Assistant Professor, Department of Sports Management, TNPESU.
14. Dr. V. Duraisamy, Assistant Professor, Department of Yoga, TNPESU
15. Dr. R. Venkatesan, Asst. Professor, Dept. of Exercise Physiology and Biomechanics, TNPESU

- 16.. Dr. Velkumar, Assistant Professor, Department of Physical Education, TNPESU
17. Mr. S. Raman, Former International Table Tennis Player (Arjuna Awardee)
18. Mr. SatishBabu, Alumni, Department of Sports Biomechanics, TNPESU, Physiotherapist, CLRI
- 19 Mr. Rajan, Asian Medalist
20. Finance Officer, TNPESU
21. Ms. VidhyaRavikumar, Ph. D Research Scholar, Department of Sports Management and Sports Psychology & Sociology, TNPESU.
22. Mr. A. Sridharan, PhD Scholar, Department of Physical Education, TNPESU.

Member In-absentia:

1. PWD Tehnical Executive Engineer
2. Member from SDAT
3. Member from School Education
4. Dr. Hamsraj , Sports Physiotherapist

Agenda:

1. *Action Taken Report*
2. *Establishment of Sports Sciences Laboratory*
3. *Submission of New Innovative proposals*
4. *Implementation of Anti Plagiarism Software*
5. *Conduction of Faculty Development initiative programs*
6. Initiation of CBCS System for UG and PG courses

The meeting was presided by Thiru Dheeraj Kumar I.A.S., Convener, Vice –Chancellor Convener's Committee of the University. The Convener welcomed the members and asked the Director - IQAC to present the agenda for the meeting. Dr. Shahin Ahmed, Director-IQAC presented the agendas for the meeting and explained each agenda to the members for discussion and also exhibited a tentative plan of action to be executed for the following academic year.

Agenda No.1: Action Taken Report

Dr. Shahin Ahmed , Director, IQAC presented the action taken report on the minutes of the previous meeting and reported the pending issues.

Sl. No	Action Taken
1	Important physical facilities such as ATM, Bank, Utility Centre, solar energy system, Computers, ICT aids and Wi-Fi facilities have been identified as significant and efforts are on to create these facilities in the University campus
2	The Departments have been instructed to identify potential Universities/Research Institutions/ Companies for MoUs for students and staff exchange program.
3	The Purchase Order has been placed with National Informatics Centre (NIC), Government of India for developing admission and examination software. It will be implemented from the academic year 2018-2019 onwards
4	The Purchase Order has been made to purchase Anti-Plagiarism Software.
5	The Committees for UGC Quality Mandate have met and given their suggestions for further progress.

Agenda No.2: Establishment of Sports Sciences Laboratory

Dr. Shahin Ahmed , Director , IQAC emphasised that as the university is offering sports science courses , there is a need for the establishment of well-equipped sports science laboratory, as this would translate theory into practice for the athletes.

It was resolved to approve the same.

Agenda No.3: Submission of New Innovative proposals

As the Government sanctions grants for new innovative proposals every financial year, Dr. Radhakrishnan, the Registrar requested all the faculty heads to submit proposals which was unique and innovative in their area of discipline.

It was resolved to approve the same.

Agenda No.4: Implementation of Anti Plagiarism Software

The research Coordinator Dr. Venkatesan briefed all the members about the anti-plagiarism software which was installed in the university and highlighted the procedure to be followed before the submission of the thesis.

It was resolved to approve the same.

Agenda No.5: Conduction of Faculty Development initiative programs

Dr. R. Elangovan stressed upon conducting the faculty development programs for the faculty members in the university, to foster faculty's knowledge, skills, and professional competence.

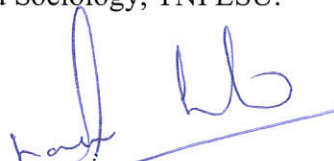
It was resolved to approve the same.

Agenda No.6: Initiation of CBCS System for UG and PG courses

Dr. R. Ramakrishnan, Professor, Dept. Of Sports Technology, emphasised the Heads of the Departments to initiate the introduction of CBCS as it will allow students to choose inter-disciplinary, intra-disciplinary courses, skill oriented papers (even from other disciplines according to their learning needs, interests and aptitude) and provide more flexibility for students in learning.

It was resolved to approve the same.

At the end of the discussion, the Convenor, Vice-Chancellor's Committee, gave the concluding remarks and vote of thanks was proposed by Dr. Shahin Ahmed, Director- IQAC & Professor, Dept. of Sports Management and Sports Psychology and Sociology, TNPESU.


Director - IQAC



Tamil Nadu Physical Education and Sports University, Chennai

Minutes of the Third IQAC Meeting

The third meeting of IQAC for the academic year 2017-2018 was held on 07/06/2018 at 12.00 am in the Syndicate Hall of the University. The following members were present:

Members Present:

1. Thiru.Dheeraj Kumar I.A.S., Convener, Vice –Chancellor Convener’s Committee & Principal Secretary to Government, Youth Welfare and Sports Development Department.
2. Dr. R.Subramanian, Member, Vice –Chancellor Convener’s Committee & Professor and Head, Dept. of Sports Coaching, TNPESU.
3. Dr. T. Radhakrishnana, Registrar, TNPESU
4. Dr. C. Armugam, Controller of Examinations, TNPESU
5. Dr. S.Thirumalai Kumar, Coordinator- NAAC, & Professor and Head, Dept. of Physical Education, TNPESU.
6. Dr. Shahin Ahmed , IQAC Director , & Professor and Head, Dept. of Sports Management and Sports Psychology & Sociology, TNPESU.
7. Dr. R.Elangovan, Professor and Head, Department of Yoga, TNPESU
8. Dr. R.Ramakrishnan, Professor, Department of Sports Technology, TNPESU
9. Dr. D. Sathiakumar, Director, School of Distance Education, TNPESU
10. Dr. George Abraham, Principal, YMCA College of Physical Education
11. Dr. Grace Helina, Professor and Head, Dept. of Exercise Physiology and Biomechanics, TNPESU
12. Dr. P. Rajini Kumar, Assistant Professor, Department of Exercise Physiology and Biomechanics, TNPESU.
13. Dr. V. Ramesh Kumar, Assistant Professor, Department of Sports Management, TNPESU.
14. Dr. V. Duraisamy, Assistant Professor, Department of Yoga, TNPESU
15. Dr. Velkumar, Assistant Professor, Department of Physical Education, TNPESU
16. Mr. S. Raman, Former International Table Tennis Player (Arjuna Awardee)
17. Mr.SatishBabu, Alumni, Department of Sports Biomechanics, TNPESU, Physiotherapist, CLRI
18. Mr. Rajan, Asian Medalist
19. Finance Officer, TNPESU
20. Ms. VidhyaRavikumar, Ph. D Research Scholar, Department of Sports Management and Sports Psychology & Sociology, TNPESU.
21. Mr. A. Sridharan, PhD Scholar, Department of Physical Education, TNPESU.

Member In-absentia:

1. PWD Tehnical Executive Engineer
2. Member from SDAT
3. Member from School Education
4. Dr. Hamsraj , Sports Physiotherapist

Agenda:

1. *Action Taken Report*
2. *Academic and administrative auditing*
3. *Fresher's orientation program*
4. *Purchase procurement procedure orientation program for teaching and non-teaching staffs*
5. *Conduction of Interstate and Inter University Tournaments*
6. *Implementation of CBCS System for UG and PG courses*
7. *Solar panel installation*
8. *Extension of Government transport service*
9. *Enhancement of computer center*
10. *Filling up of vacant positions*
11. *ATM/Bank/Other utilities establishment*
12. *Generating more reserves through Alumni*

The meeting was presided by Thiru Dheeraj Kumar I.A.S., Convener, Vice –Chancellor Convener's Committee of the University. The Convener welcomed the members and asked the Director - IQAC to present the agenda for the meeting. Dr. Shahin Ahmed, Director-IQAC presented the agendas for the meeting and explained each agenda to the members for discussion and also exhibited a tentative plan of action to be executed.

Agenda No.1: Action Taken Report

Dr. ShahinAhmed , Director, IQAC presented the action taken report on the minutes of the previous meeting and reported the pending issues.

Sl. No	Action Taken
1	Establishment of Sports Sciences Laboratory was initiated and work in progress
2	The committee of the Project Proposal have been given the responsibility of identifying various funding agencies and motivating the faculty members to submit the new innovative proposals
3	Anti Plagiarism Software has been implemented for usage.
4	Skill development/ faculty development programs were initiated to conduct at the university for the faculties and they were also motivated to participate outside the university also.
5	CBCS System for UG and PG courses have been initiated.

Agenda No.2: Academic and administrative auditing

The IQAC Director, Dr. Shahin Ahmed proposed to the chairperson to go for academic auditing to evaluate education quality process and also administrative auditing.

It was resolved to approve the same.

Agenda No.3: Fresher's orientation program

The NAAC coordinator, Dr. Thirumalaikumar emphasised the importance of fresher's orientation program for the students and suggested the IQAC to organise the program.

It was resolved to approve the same.

Agenda No.4: Purchase procurement procedure orientation program for teaching And non-teaching staffs

The Finance Officer proposed to conduct an orientation program for teaching and non-teaching staff about the procedures involved in purchase and procurement of goods for the university through the GEM portal.

It was resolved to approve the same.

Agenda No.5: Conduction of Interstate and Inter University Tournaments

Dr. R. Subramanian, Professor and Head, Dept. Of Advanced Coaching and Training in consultation with the Sports Secretary, chalked out the tournaments to be conducted at Interstate and Inter University level.

It was resolved to approve the same.

Agenda No.6: Environmental awareness programs

Dr. Thirumalaikumar, Coordinator, NAAC stressed about programs to create awareness on environment as it connects us to the world around us, teaching us about both natural and built environments, and to improve and sustain it.

It was resolved to approve the same.

Agenda No.7: Implementation of CBCS system for UG and PG courses

Dr. R. Ramakrishnan, Professor, Dept. Of Sports Technology, conducted various meetings with related to Chociced Based Credit System and worked out all the modalities to start from the next academic year.

It was resolved to approve the same.

Agenda No.8: Solar Panel installation

Dr. Rajini Kumar, Asst, Professor, Dept. Of Sports Biomechanics and Kinseology informed about the benefits of installing solar panels in the university premises near the Men and Women Hostels and the Mess and Dining areas.

It was resolved to approve the same.

Agenda No.9: Extension of Government Transport Services:

The Convenor Member urged Dr. Anitha, Asst. Professor, Transport in-charge to discuss with the Secretary incharge Pallavan Transport, to extend Government Transport Services by adding one additional bus for our students.

It was resolved to approve the same.

Agenda No.10: Enhancement of Computer Centre

Dr. Rajini Kumar, Asst . Professor and in-charge of computer lab emphasised that the damaged computers to be replaced and also to make the lab well equipped with proper lighting and airconditioners.

It was resolved to approve the same.

Agenda No. 11: Filling up of vacant positions

The Vice-Chancellor initiated to take efforts to fill up the vacant positions by appointing guest lecturers till further permanent posts are advertised.

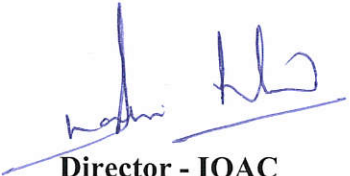
It was resolved to approve the same.

Agenda No. 12 : ATM/Bank/other utilities establishment

The convener of the Vice-Chancellor's committee nominated Dr. Nallavan , Asst. Professor, Sports Technology and Estate Officer to create facilities to equip the premises with ATM center and other utilities for the staff and students.

It was resolved to approve the same.

At the end of the discussion, the Convenor Member, Vice-Chancellors' committee gave the concluding remarks and vote of thanks was proposed by Dr. Shahin Ahmed, Director- IQAC & Professor, Dept. of Sports Management and Sports Psychology and Sociology, TNPESU.


Director - IQAC



Tamil Nadu Physical Education and Sports University, Chennai

Minutes of the First IQAC Meeting

The first meeting of IQAC for the academic year 2018-2019 was held on 21/08/2018 at 11.00 am in the Syndicate Hall of the University. The following members were present:

Members Present:

1. Dr. Sheila Stephen, Vice Chancellor, TNPESU
2. Dr. T. Radhakrishnan, Registrar, TNPESU
3. Dr. C. Arumugam, Controller of Examination, TNPESU
4. Finance Officer, TNPESU
5. Dr. D. Sathiakumar, Director, SDE, TNPESU
6. Dr. (Mrs.) Grace Helina, Prof & Head, Department of Exercise and Physiology and Biomechanics, TNPESU
7. Dr. S.Thirumalai Kumar, Coordinator- NAAC, & Professor and Head, Dept. of Physical Education, TNPESU.
8. Dr. R.Ramakrishnan, Professor, Department of Sports Technology, TNPESU
9. Dr. Shahin Ahmed , IQAC Director , & Professor and Head, Dept. of Sports Management and Sports Psychology & Sociology, TNPESU
10. Dr. Selvalakshmi, Assistant Professor and Head i/c, Department of Yoga, TNPESU
11. Ms. Vidhya Ravikumar, Ph. D Research Scholar, Department of Sports Management and Sports Psychology & Sociology, TNPESU
12. Mr. A. Sridharan, PhD Scholar, Department of Physical Education, TNPESU.

Member In-absentia:

1. Dr. R.Subramanian, Professor and Head, Dept. of Sports Coaching, TNPESU.
2. Dr. V. Mangaiyarkarasi, Professor, Department of Sports Management and Sports Psychology and Sociology, TNPESU
3. Dr. Prem Kumar, Professor, Department of Sports Management and Sports Psychology and Sociology, TNPESU
4. Dr. P. Rajini Kumar, Assistant Professor, Department of Exercise Physiology and Biomechanics, TNPESU

5. Dr. K. Rajeshkumar, Assistant Professor, Department of Physical Education, TNPESU
6. Dr. George Abraham, Principal, YMCA College of Physical Education .
7. Mr. S. Raman, Former International Table Tennis Player (Arjuna Awardee)
8. Mr. SatishBabu, Alumni, Department of Sports Biomechanics, TNPESU, Physiotherapist, CLRI
9. Dr. Hamsraj, Sports Physiotherapist
10. PWD Tehnical Executive Engineer
11. Member from SDAT
12. Member from School Education

Agenda

1. *Staffs to concentrate on publishing papers and research projects*
2. *To improve of Teaching Learning resources and industrialist involvement*
3. *Alumni Associations to be made more functional*
4. *Initiation to Develop/purchase Feedback System software*
5. *Initiation of proposals for new programs*
6. *PROJECT PROPOSALS discussion meeting*

The meeting was presided by Dr. Sheila Stephen, Vice-Chancellor and asked the Director - IQAC to present the agenda for the meeting. Dr. Shahin Ahmed, Director-IQAC presented the agendas for the meeting and explained the each agenda to the members for discussion and also exhibited a tentative plan of action to be executed.

Agenda No.1: Action Taken Report

Dr. ShahinAhmed , Director, IQAC presented the action taken report on the minutes of the previous meeting and reported the pending issues.

Sl. No	Action Taken
1	The academic and administrative auditing was conducted for 3 days in March 2018.
2	Fresher's orientation program was organised in two phases on 18.7.2018 and 21.8.2018
3	In charge of Special Vehicle (SPV), Government E- Market place addressed the teaching and non-teaching staff on procurement/purchase procedures on 20.7.2018

4	Interstate and Inter University Tournaments were conducted on various games – Basketball, Hockey, Football
5	Environmental awareness programs such as Plastic ban signature campaign, world nutrition week, Tree plantation program, Campus cleaning activities, Blood donation, Medical camps, etc. Have been organised by various departments and Unit of the University in association with IQAC
6	CBCS System for UG and PG courses was implemented from the academic year 2018-19 onwards
7	8 Lakhs was sanctioned towards the installation of Solar panel in the campus and the work is in progress.
8	Approached the Transport Secretary and requested for additional MTC Bus service to the University campus route.
9	Repair works were executed and sum of 4 Lakhs was approved by the Finance committee and syndicate to accomplish the task of enhancing computer centre and also an amount released for Kalaripayattu and to establish Pedagogy Lab.
10	Guest Lecturers were appointed to balance the work load until communication received from the Government's office
11	Initiated the establishment of temporary ATM centre and for the permanent structure, discussed with the PWD persons to undertake the work.

Agenda No.2: Staff to concentrate on publishing papers and research projects

The Vice-Chancellor Dr. Shiela Stephen, stressed the faculty members the need to publish papers and to involve in funding projects.

It was resolved to approve the same.

Agenda No.3: To improve of Teaching Learning resources and industrialist involvement

Dr. ThirumalaiKumar, Coordinator, NAAC highlighted the importance of improving the teaching learning resources and urged the members to get involved with other organisations and institutions by getting into Memorandum of Understanding.

It was resolved to approve the same.

Agenda No.4: Project Proposals

The Vice Chancellor Dr. Sheila Stephen encouraged the faculty members to involve in new projects and proposed a committee for motivating he faculty members.

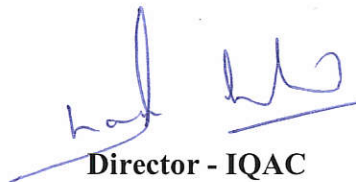
It was resolved to approve the same.

Agenda No.5: Initiation of proposals for new programs

Dr. Radhakrishnan, Registrar urged the Heads of the Departments to start new programs in their respective disciplines.

It was resolved to approve the same.

At the end of the discussion, the Vice-Chancellor gave the concluding remarks and vote of thanks was proposed by Dr. Shahin Ahmed, Director- IQAC & Professor, Dept. of Sports Management and Sports Psychology and Sociology, TNPESU.


Director - IQAC



Tamil Nadu Physical Education and Sports University, Chennai

Minutes of the Second IQAC Meeting

The second meeting of IQAC for the academic year 2018-2019 was held on 29/11/2018 at 11.00 am in the Syndicate Hall of the University. The following members were present:

Members Present:

1. Dr. Sheila Stephen, Vice Chancellor, TNPESU
2. Thiru Dheeraj Kumar, IAS, Principle Secretary to Government, Youth Welfare and Sports Development Department
3. Dr. T. Radhakrishnan, Registrar, TNPESU
4. Dr. C. Arumugam, Controller of Examination, TNPESU
5. Dr. R.Subramanian, Professor and Head, Dept. of Sports Coaching, TNPESU
6. Thiru N. Saravanan, Finance Officer, TNPESU
7. Dr. D. Sathiakumar, Director, SDE, TNPESU
8. Dr. (Mrs.) Grace Helina, Prof & Head, Department of Exercise and Physiology and Biomechanics, TNPESU
9. Dr. S.Thirumalai Kumar, Coordinator- NAAC, & Professor and Head, Dept. of Physical Education, TNPESU.
10. Dr. V. Mangaiyarkarasi, Professor, Department of Sports Management and Sports Psychology and Sociology, TNPESU
11. Dr. R.Ramakrishnan, Professor, Department of Sports Technology, TNPESU
12. Dr. ShahinAhmed , IQAC Director , & Professor and Head, Dept. of Sports Management and Sports Psychology & Sociology, TNPESU
13. Dr. Selvalakshmi, Assistant Professor, Department of Yoga, TNPESU.
14. Dr. Prem Kumar, Professor, Department of Sports Management and Sports Psychology and Sociology, TNPESU
15. Dr. P. Rajini Kumar, Assistant Professor, Department of Exercise Physiology and Biomechanics, TNPESU
16. Dr. K. Rajeshkumar, Assistant Professor, Department of Physical Education, TNPESU

Member In-absentia:

1. Dr. George Abraham, Principal, YMCA College of Physical Education .
2. Mr. S. Raman, Former International Table Tennis Player (Arjuna Awardee)
3. Mr. SatishBabu, Alumni, Department of Sports Biomechanics, TNPESU; Physiotherapist, CLRI

5. PWD Tehnical Executive Engineer
6. Member from SDAT
7. Member from School Education

Agenda:

1. *Action Taken Report*
2. *Formation of 7 teams with leaders to work and prepare documentation based on NAAC 7 Criteria*
3. *Invitation of experts for consultation in the preparation of NAAC document.*
4. *Inauguration of Alumni association, Conducting Alumni Talk and fund transferring to Alumni account*
5. *Conducting Alumni Talk*
6. *Solar Energy System and TEDA procedures*
7. *Establishment of permanent ATM centre in campus*
8. *Estimation of wifi facility*
9. *Extension of ICT lab*
10. *Filling up vacant position*
11. *Conduction of orientation program for outgoing students*

The meeting was presided by the Vice-Chancellor, Dr. Sheila Stephen, and asked Dr. Shahin Ahmed, Director-IQAC to present the agendas for the meeting and she explained each agenda and the tentative plan to be carried out to the members for discussion.

Agenda No.1: Action Taken Report

Dr. ShahinAhmed , Director, IQAC presented the action taken report on the minutes of the previous meeting and reported the pending issues.

1	Various Research papers have been published by the faculties and research scholars in International journals.
2	Initiation to visit Industries and MSMII/ICMR were done.
3	The Department Heads have been directed to propose New programs in their respective departments for UG and PG courses
4	A committee has been constituted with few faculty members for identifying the agencies that would grant financial assistance for the projects proposed by the faculty members.

Agenda No.2: Formation of 7 teams with leaders to work and prepare documentation based on NAAC 7 Criteria

Dr. Thirumalaikumar ,Co-ordinator NAAC proposed to the members that leaders have to be identified to collect the data for all the 7 criteria's.

It was resolved to approve the same.

Agenda No. 3: Invitation of experts for consultation in the preparation of NAAC document.

The Vice Chancellor Dr. Sheila Stephen, stated that experts have to be invited to throw light on the preparation of the document for all the 7 criteria's for the submission for NAAC.

It was resolved to approve the same.

Agenda No. 4: Conducting Alumni Talk and fund transferring to Alumni account

Thiru Dbeeraj Kumar, IAS, Principal Secretary, Ministry of Sports and Youth Welfare emphasised on the role of the alumni in the institution, extending the alumni network by conducting alumni talk and the creation of alumni account and transferring the money to the account,

It was resolved to approve the same.

Agenda No. 5 Solar Energy System and TEDA procedures

Dr. Rajini Kumar, Asst . Professor, highlighted about the installation of solar energy system and the procedures to be followed to obtain TEDA ,

It was resolved to approve the same.

Agenda No. 6: Establishment of permanent ATM centre in campus and Estimation of Wi-fi facility

Dr. Nallavan, Asst. Professor and Estate Officer of the university threw light on the process of establishing the permanent ATM centre in the campus and making the campus wi-fi enabled.

It was resolved to approve the same.

Agenda No. 7: Extension of ICT lab

Dr. Thirumalaikumar ,Co-ordinator NAAC and the Professor and Head, Dept. Of Physical Education highlighted the importance of ICT laboratory to the students of physical education and others and the need to make the laboratory fully equipped with the computers and the air conditioners.


It was resolved to approve the same.

Agenda No. 8: Conduction of orientation program for the outgoing students,

Dr. Premkumar, Professor and Student Placement Coordinator stressed upon the conduction of an orientation program for the outgoing students, by inviting the recruiting companies to talk about the job opportunities and the requirements.

It was resolved to approve the same.

At the end of the discussion, the Vice-Chancellor gave the concluding remarks and vote of thanks was proposed by Dr. Shahin Ahmed, Director- IQAC & Professor, Dept. of Sports Management and Sports Psychology and Sociology, TNPESU.


Director - IQAC



Tamil Nadu Physical Education and Sports University, Chennai

Minutes of the Third IQAC Meeting

The third meeting of IQAC for the academic year 2018-2019 was held on 11/12/2018 at 11.00 am in the Syndicate Hall of the University. The following members were present:

Members Present:

1. Thiru Dheeraj Kumar, IAS, Principle Secretary to Government, Youth Welfare and Sports Development Department .
2. Dr. T. Radhakrishnan, Registrar, TNPESU
3. Dr. C. Arumugam, Controller of Examinations, TNPESU.
4. Finance Officer, TNPESU
5. Dr. D. Sathiakumar, Director, SDE, TNPESU
6. Dr. (Mrs.) Grace Helina, Prof & Head, Department of Exercise and Physiology and Biomechanics, TNPESU
7. Dr. S.Thirumalai Kumar, Coordinator- NAAC, & Professor and Head, Dept. of Physical Education, TNPESU.
8. Dr. R.Subramanian, Professor and Head, Dept. of Sports Coaching, TNPESU.
9. Dr. V. Managiyarkarasi, Professor, Department of Sports Management and Sports Psychology and Sociology, TNPESU
10. Dr. R.Ramakrishnan, Professor, Department of Sports Technology, TNPESU
11. Dr. Shahin Ahmed , IQAC Director , & Professor and Head, Dept. of Sports Management and Sports Psychology & Sociology, TNPESU
12. Dr. Selvalakshmi, Assistant Professor and Head i/c, Department of Yoga, TNPESU
13. Dr. Prem Kumar, Professor, Department of Sports Management and Sports Psychology and Sociology, TNPESU
14. Dr. P. Rajini Kumar, Assistant Professor, Department of Exercise Physiology and Biomechanics, TNPESU
15. Dr. K. Rajeshkumar, Assistant Professor, Department of Physical Education, TNPESU

Member In-absentia:

1. Dr. George Abraham, Principal, YMCA College of Physical Education .
2. Mr. S. Raman, Former International Table Tennis Player (Arjuna Awardee)
3. Mr. SatishBabu, Alumni, Department of Sports Biomechanics, TNPESU, Physiotherapist, CLRI
4. Dr. Hamsraj, Sports Physiotherapist
5. PWD Tehnical Executive Engineer

6. Member from SDAT
7. Member from School Education

Agenda

1. *Requisition of full time Junior Assistant for the office of the IQAC and NAAC*
2. *Purchase of Office accessories for the office of the IQAC and NAAC*
3. *Conduction of faculty development program for the teaching faculty.*

The meeting was presided by Thiru Dheeraj Kumar I.A.S., Convener, Vice –Chancellor Convener's Committee of the University. The Convener welcomed the members and asked the Director - IQAC to present the agenda for the meeting. Dr. Shahin Ahmed, Director-IQAC presented the agendas for the meeting and explained each agenda to the members for discussion and also exhibited a tentative plan of action to be executed.

Agenda No. 1 : Action Taken Report

Dr. Shahin Ahmed , Director, IQAC presented the action taken report on the minutes of the previous meeting and reported the pending issues.

Sl. No	Action Taken
1	Based on NAAC criteria, 7 teams were formed with identified leaders to prepare documentation for submission
2	Experts from Institution like Alagappa University, Manonmanium Sundaram University were invited for discussion on preparation of the document
3	Inauguration of Alumni association “First Alumni Talk” was scheduled on 21.12.2018 for the benefit of the University students and the fund has been transferred to the alumni account.
4	<i>Solar Energy System work in progress and waiting for the TEDA procedures</i>
5	Indian Bank authorities are willing to construct permanent ATM centre near the campus on their own cost of expenditure. Concerned request ion letter was submitted Re-estimation of wi-fi work is in progress
6	19 new computers were received, installed for the staff member’s usage. Air conditioners facility was provided to the computer Lab. Repairing of work of few computer were in progress. Further purchase of Lab equipments were in progress too.

7	Work towards advertising for filling up vacant post is in process and was informed that advertisement will come to notice shortly.
8	'Edusports' company was willing to organise an orientation programme for outgoing students about their job opportunities, requirements and methods. 12 hours of programme was organised before their campus interview.

Agenda No.2: Requisition of full time Junior Assistant for the IQAC office

Dr. Shahin Ahmed, Director, IQAC highlighted the work to be carried out at the office of the IQAC and hence had requested a full time assistant for the office to execute the tasks.

It was resolved to approve the same.

Agenda No. 3: Purchase of equipment for the office of IQAC and NAAC like printer to carryout routine work .

Dr. Thirumalaikumar, Coordinator NAAC stressed that the office of the IQAC and NAAC has to be fully equipped with the office accessories such as w-fi enabled system, printer and other stationary items.

It was resolved to approve the same.

Agenda No. 4: Conduction of Faculty Development Program in Statistics for the faculty members of the University.

The Vice-Chancellor Dr. Sheila Stephen emphasised that faculty members should regularly undergo orientation and refresher course to equip themselves by updating with the current needs of the industry.

It was resolved to approve the same.

At the end of the discussion, the Principle Secretary to Government, Youth Welfare and Sports Development Department gave the concluding remarks and vote of thanks was proposed by Dr. Shahin Ahmed, Director- IQAC & Professor, Dept. of Sports Management and Sports Psychology and Sociology, TNPESU.



Shahin Ahmed
Director - IQAC

Tamil Nadu Physical Education and Sports University, Chennai

Minutes of the First IQAC Meeting

The first meeting of IQAC for the academic year 2019-2020 was held on 17/10/2019 at 11.00 am in the Syndicate Hall of the University. The following members were present:

Members Present:

1. Dr. Sheila Stephen, Vice Chancellor, TNPESU
2. Dr. V. Gopinath, Registrar, TNPESU
3. Dr. C. Arumugam, Controller of Examinations, TNPESU
4. Dr. D. Sathiakumar, Director, SDE, TNPESU
5. Dr. (Mrs.) Grace Helina, Prof & Head, Department of Exercise and Physiology and Biomechanics, TNPESU
6. Dr. S.Thirumalai Kumar, Coordinator- NAAC, & Professor and Head, Dept. of Physical Education, TNPESU.
7. Dr. V. Managiyarkarasi, Professor, Department of Sports Management and Sports Psychology and Sociology, TNPESU
8. Dr. R.Ramakrishnan, Professor, Department of Sports Technology, TNPESU
9. Dr. Shahin Ahmed , IQAC Director , & Professor and Head, Dept. of Sports Management and Sports Psychology & Sociology, TNPESU
10. Dr. Selvalakshmi, Assistant Professor and Head i/c, Department of Yoga, TNPESU
11. Dr. Prem Kumar, Professor, Department of Sports Management and Sports Psychology and Sociology, TNPESU
12. Dr. P. Rajini Kumar, Assistant Professor, Department of Exercise Physiology and Biomechanics, TNPESU
13. Dr. K. Rajeshkumar, Assistant Professor, Department of Physical Education, TNPESU

Member In-absentia:

1. Dr. George Abraham, Principal, YMCA College of Physical Education .
2. Mr. S. Raman, Former International Table Tennis Player (Arjuna Awardee)
3. Mr. SatishBabu, Alumni, Department of Sports Biomechanics, TNPESU, Physiotherapist, CLRI
4. Dr. Hamsraj, Sports Physiotherapist
5. PWD Tehnical Executive Engineer
6. Member from SDAT
7. Member from School Education

Agenda:

1. *Action taken*
2. *Feedback Mentor/Mentee*
3. *Policy development*
4. *Sports Science academy*

The meeting was presided by the Vice-Chancellor, Dr. Sheila Stephen, and asked Dr. Shahin Ahmed, Director-IQAC to present the agendas for the meeting and she explained each agenda and the tentative plan to be carried out to the members for discussion.

Agenda No.1: Action Taken Report

Dr. Shahin Ahmed, Director, IQAC presented the action taken report on the minutes of the previous meeting and reported the pending issues.

Sl. No	Action Taken
1	IQAC Office has been provided with an assistant and encouraged the guest lecturers to assist and carry out the work effectively.
2	Office printers and other University means have been extended for usage. The purchase of equipments exclusively for IQAC office is in progress
3	A faculty development programme on SPSS Statistical Workshop for the staff members of the University was conducted on 5 th January, 2019. Further such programmes also have been discussed for conduction .

Agenda No. 2 : Submission of feedback forms with suitable mechanism

Dr. Anitha, Asst. Professor stated that feedback has to be collected from all the stake holders and statistically analysed to obtain effective results.

It was resolved to approve the same.

Agenda No.3: Mentor Mentee

Dr. Selvalakshmi, Asst. Professor and Head i/c Dept. Of Yoga, coordinator for mentor mentee stated that the allocation of students would be done to all the faculty members.

It was resolved to approve the same

Agenda No. 4 Policy development:

The Vice-Chancellor Dr. Sheila Stephen, stated that every institution has to be bounded by policies for various parameters and the need to develop them.

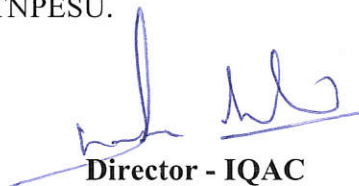
It was resolved to approve the same.

Agenda No.5 Sports Science academy

The Registrar, Dr. V. Gopinath elaborated on establishing of sports science academy in our premises and the benefits to the students.

It was resolved to approve the same.

At the end of the discussion, the Vice-Chancellor gave the concluding remarks and vote of thanks was proposed by Dr. Shahin Ahmed, Director- IQAC & Professor, Dept. of Sports Management and Sports Psychology and Sociology, TNPESU.


Director - IQAC



Tamil Nadu Physical Education and Sports University, Chennai

Minutes of the Second IQAC Meeting

The second meeting of IQAC for the academic year 2019-2020 was held on 06/02/2020 at 11.00 am in the Syndicate Hall of the University. The following members were present:

Members Present:

1. Dr. Sheila Stephen (Vice Chancellor)
2. Dr. V. Gopinath (Registrar)
3. Dr. C. Arumugam (Controller of Examinations)
4. Dr. D. Sathiakumar (Director, School of Distance Education)
5. Dr. S. Thirumalaikumar (Naac –Coordinator)
6. Dr. Grace Helina
7. Dr. R. Ramakrishnan
8. Dr. S. Premkumar
9. Dr. V. Manikandan
10. Dr. S. Selvalakshmi
11. Dr. Rajini Kumar
12. Dr. Rajesh Kumar
13. Finance Officer
14. PWD Technical Executive Engineer(Local Society)
15. Sports Manager, SDAT
16. Director i/c, School Education
17. Ms. Vidya Kumar (Student)
18. Mr. Satish Babu (Alumni)
19. Dr. George Abraham (Principal - YMCA)
20. Dr. Shahin Ahmed, Director , IQAC

Member In-absentia:

1. Dr. V. Managiyarkarasi, Professor, Department of Sports Management and Sports Psychology and Sociology, TNPESU
2. Mr. S. Raman, Former International Table Tennis Player (Arjuna Awardee)
3. Dr. Hamsraj, Sports Physiotherapist

Agenda:

1. *Action taken*
2. *Development /Purchase of Feedback System Software*
3. *Building Alumni Network online and off-line*

4. *Formulating policies*
5. *Identifying best practices*
6. *New Programs to be started*
7. *Massive Open Online Course to be initiated*
8. *Development of e-content*
9. *Green Audit to be launched*
10. *Updating of existing syllabus*
11. *Organization of Seminars/conferences by the School of Distance Education*
12. *Research Seed Money*

The gathering was welcomed by the Registrar, Dr. V. Gopinath and Special Address was given by the Vice-Chancellor, Dr. Sheila Stephen. She wanted the members to focus upon the development and emphasised on the need for transformation, quality enhancement and sustenance of the program. She said that the IQAC assures quality, and the institution would grow further, gaining the NAAC mandate which is needed for continual improvement. Dr. Thirumalaikumar presented the ground work being done in the preparation of IIQA and SSR., and requested the members to cooperate in the entire process that is to be completed by June 2020 with a NAAC score of 3.26 to run the courses in general/dual mode. Dr. Shahin Ahmed, Director-IQAC presented the agendas for the meeting and explained each agenda and the tentative plan to be carried out to the members for discussion.

Agenda No.1: Action Taken Report

Dr. Shahin Ahmed, Director, IQAC presented the action taken report on the minutes of the previous meeting and reported the pending issues.

Sl. No	Action Taken
1	Feedback has been collected manually from all the stake holders.
2	The students have been allocated under different faculty members for mentor-mentee and suggested the methodology to all the faculty members for the execution of the task,
3	Various policies have been identified to be developed
4	Work in progress to establish sports academy

Agenda No.2: Development /Purchase of Feedback System Software

Feedback is an important part of the assessment process. It has a significant effect on student learning. Dr. Anitha, Asst. Professor in Statistics stated that the feedback is done manually and is cumbersome and time consuming, needed a software which can be systematic and

confidential. She recommended SRS (Software Requirement Software) package where the data can be fed online and relevant fields could be modified to meet the institutional needs.

It was resolved to approve the same.

Agenda No.3: Building Alumni Network online and off-line

Dr. K, Kannadasan, Asst Professor, and Secretary of Alumni Association stated that as Alumni are our most loyal supporters and our best ambassadors offering invaluable expertise to our students, to the institution and to each other, they sometimes serve as one of the biggest source for placement opportunities for the students, a functional alumni network ought to be established online and off-line. He also stated that lifetime membership would be offered to alumni and it is ready to receive their inputs for the further development of the institution.

It was resolved to approve the same

Agenda No.4: Formulating policies

The Vice-Chancellor stated that policies need to be identified and it has to be developed by the faculty members. About 56 policies were identified with regard to admission, research, purchase, welfare etc. and each department was suggested to give their inputs in this regard.

It was resolved to approve the same

Agenda No.5: Identifying best practices

Dr. Premkumar emphasised that every institution establishes their own best practices from their own area of expertise. He stressed that each department to develop suitable best practice, and suggested that practices related to health and fitness to be initiated in order to cultivate sports culture in the society.

It was resolved to approve the same

Agenda No.6: New Programs to be started

Dr. Thirumalaikumar, coordinator NAAC stated that there is a need to start new programs in UG and PG and other value added courses for the purpose of developing life skills and helping in job acquisition among students. As sports academies are coming up the students could get benefited by getting admissions. Dr. Ramakrishnan, mentioned about skill development programs in detail which included courses like entrepreneurship, event management, tailoring and many more. These courses would aim to provide self employability to our students.

It was resolved to approve the same

Agenda No.7: Massive Open Online Course to be initiated

Dr. Ramakrishnan elaborated about web-based platform which provides unlimited number of students worldwide with a chance of distance education with the best institutes in the world. He initiated the faculty members to be a part of the MOOC program, as it would enhance their knowledge base.

It was resolved to approve the same

Agenda No.8: Development of e-content

Dr. Grace Helina, encouraged the teachers to develop educational electronic content which would be suitable for use in various teaching and learning programs. She urged the faculty members to come out with a topic in their area of specialization.

It was resolved to approve the same

Agenda No.9: Green Audit to be launched

Dr. Grace Helina gave a brief overview of Green Audit and it needs to be conducted, the guidelines to be followed in setting up committees, green policies for the campus and sustainable programs like solar energy, sewage treatment plant, green cover etc to be undertaken. This program comes under the purview of IIT Council for which we need to seek the approval.

It was resolved to approve the same

Agenda No.10: Updating of existing syllabus

Dr. Shahin Ahmed stressed the Heads of the Departments to undergo revision of the existing syllabus to keep pace with the current need of the industry.

It was resolved to approve the same

Agenda No.11: Organization of Seminars/conferences by the School of Distance Education

Dr. Sathiakumar threw light on the importance of conducting seminars/conferences for the students of the School of Distance Education. He had come with a proposal of conducting an National Seminar in the third week of March 2020.

It was resolved to approve the same

Dr. Sathiakumar threw light on the importance of conducting seminars/conferences for the students of the School of Distance Education . He had come with a proposal of conducting an National Seminar in the third week of March 2020.


It was resolved to approve the same

Agenda No.12: Research Seed Money

The Vice-Chancellor briefed about the allocation of the budget for Research Seed Money, and also encouraged the department heads to explore valid research ideas and motivate the students to take up minor research projects to inculcate the research culture.

It was resolved to approve the same

At the end of the discussion, the Vice-Chancellor gave the concluding remarks and vote of thanks was proposed by Dr. Shahin Ahmed, Director- IQAC & Professor, Dept. of Sports Management and Sports Psychology and Sociology, TNPESU.



Director - IQAC

