

Tamil Nadu Physical Education and Sports University
Chennai - 600127

Consultancy Policy

1. Preface

Tamil Nadu Physical Education and Sports University recognises the importance of consultancy services and encourages eligible and capable staff to initiate and execute consultancy projects in apart from from active research and teaching.

The University strives to promote and enhance the external profile and the societal impact of the University includes the expertise and research inclination of the faculty members. This creates mutually beneficial opportunities for collaborative research and consultancy services. The consultancy projects and services enrich and broaden the professional experience and knowledge of the teaching faculties. Consultancy services in an academic environment functions as a tool for contributing to the national economic growth.

2. Definition of Consultancy Services

The consultancy services includes an assignment or job basically for providing expert advice, problem solving, targeted training, testing and field / laboratory based experimental work, market research and survey. The faculty member of the university or the department involved in consultancy are referred as consultants and the industry or private party or any other outside agency seeking consultancy is referred as the beneficiary.

3. General Principles of Consultancy

1. A consultancy work may be undertaken by the faculty members in their area of expertise.
2. The consultancy services should be undertaken only with prior permission of the University.
3. It should not interfere with the discharge of prime duties of the consultant-

the faculty member or the department.

4. Consultancy services should not be in conflict with the interest of the University.
5. In the context of consultancy services, the consultant should not directly or indirectly get associated with any activities which may be unethical or inappropriate.
6. The two types of consultancy are Individual Consultancy and Institutional Consultancy. Individual Consultancy is offered by a faculty member in his/her individual capacity. Institutional Consultancy is offered by a team of faculty members from the same discipline or different discipline of the University.
7. In the case of foreign consultancies, the University will permit to take up the consultancy based on the nature of the consultancy work. The consultant team has to execute a bond with the University.

4. Policy on Revenue sharing

The consultancy fees for the consultant should be mentioned in the budget proposal submitted by the beneficiary and should be approved by the University.

The distribution ratio of the consultancy fee is 60:40 for individual consultancy services or projects and 50:50 for Institutional consultancy services or projects.

The budget administration of agreed consultancy projects must be in –line with the Tamil Nadu Physical Education and Sports University Financial process requirements.

5. Nature of tasks considered for Consultancy

The nature of the tasks are in the major areas such as Physical Education, Yoga, Sports Sciences, Sports Training & Coaching, Sports Management and Sports Technology in the following sub areas and related areas.

- a. Establishment of Sports Infrastructure
- b. Establishment of Sports Science / Sports Technology Laboratories

- c. Designing Sports Equipment
- d. Efficacy testing of new products
- e. Offering consultancy work in their site/institution
- f. Private agencies requesting for training of their staff
- g. Annual consultancy on contract for training to improve fitness of the staff of other agencies.
- h. Field visit for testing/ diagnosis, counseling and problem solving

6. General Procedure

(i) Consultancy proposal should be received through proper channel from the

Beneficiary by the consultant.

(ii) The University will examine the proposal and approval will be sanctioned based on the merit and suitability of the proposal.

(iii) The University will consider the following aspects before recommending the proposal:

- a. Extent to which the consultancy work will be undertaken by the faculty or the department in addition to their normal duties and work load.
- b. During the days of Institutional commitments, the consultants should not neglect their duties and concentrate on consultancy work alone.
- c. The consultancy fees should be carefully proposed in the budget submitted by the beneficiary.
- d. The entire consultancy service or project should be focused on the interest of the University in the long run.
- e. All issues related to the progress of the consultancy work, handling of the budget amount and the stipulated time frame should be legally discussed with the competent authorities and should be mentioned in the agreement.

(iv) The Registrar of this University will issue the approval letter after getting the consent of the Vice Chancellor of this University.

(v) A Memorandum of Understanding should be signed among the beneficiary, consultant and the University before undertaking the consultancy assignment.

Disclaimer:

Tamil Nadu Physical Education and Sports University decision will be final and binding in all matters regarding.
