

Tamil Nadu Physical Education and Sports University

Chennai – 600127

Policy on Systems and Procedures for Maintaining and Utilizing Physical, Academic and Support facilities

1. Preface

Tamil Nadu Physical Education and Sports University has extraordinary infrastructure facilities to deliver teaching, learning and research activities. The University campus infrastructure facilities and its utilization of physical, academic, classrooms, computers, Laboratory, Library and sports complex are maintained systematically with effective supervision.

2. Definition of Physical, Academic and Support Facilities

Physical facilities include buildings, their internal configuration, building support systems and major equipment. Academic facilities include class rooms, staff rooms, conference / seminar halls, Library and Laboratories. Support facilities include Play Field / Sports Complex and Gym.

3.Maintenance of Physical Facilities:

As per the direction of the University authorizes, the camp supervisor and his support staff are asked to maintain the Physical facilities of the University. This University has taken a step to appoint a Civil Engineer specifically to look after the campus maintenance. The Plumber cum Electrician is instructed to take care of the pipelines , motors, water tank, generator, lights. Support staff are asked to maintain sewage and drainage system periodically..

The cleanliness of the campus and class rooms, laboratories , playfields, sports facilities are maintained by the outsourcing staff appointed by the University under the direction of various Head of the Departments. All the out sourcing staff are made available on all days except Sunday. The plants, trees and Green garden are maintained by the gardeners who are appointed through outsourcing.

Staff in-charge of transport with drivers are instructed to monitor and maintain various vehicles of this University. Greenery of the campus is increased by periodical tree plantation work.

4. Maintenance of Academic Facilities (Class rooms, furniture, Library and laboratories)

Respective department staff are instructed to maintain Class room with furniture, teaching aids and laboratories and supervised by the Head of the Department. Staff of the respective Department are instructed to monitor effective utilization of the laboratories. Students optimally utilize all the class rooms during all working hours and are also instructed to keep the class rooms clean.

5. Maintenance of Computers:

Staff in charge for Computer laboratory is directed to maintain the computers in the Computer center, various departments, library and the laboratory. He/ She will be assisted by the university administrative section office staff. E wastes must be discharged properly under the supervision of the nominated committee.

6. Maintenance of Play Field / Sports Complex and Gym:

Staff in charge along with support staff are instructed to maintain the university outdoor play fields, indoor stadium and men and women Gym separately.

7. University Play Grounds for the Use of Public and other Institutions on Rental Basis

The University play grounds facilities may be extended for the use of public and other institutions on rental basis without disturbing the regular activities of the university,. The rents for the various facilities are approved by the finance and syndicate of this university time to time.
