



# TAMIL NADU PHYSICAL EDUCATION AND SPORTS UNIVERSITY

(Estd. by the Govt. of Tamil Nadu under Act No.9 of 2005)

Website: [www.tnpesu.org](http://www.tnpesu.org)

Email : regtnpesu@gmail.com

Fax : 044-27477906

Phone : 044 - 27477900

Melakottaiyur (P.O.), Vandalur – kelambakkam Road, Chennai – 600 127.

21.01.2025

## Certificate

It is certified that the documents enclosed are related to the metrics 5.2.2 regarding placement of outgoing students during the 2023-24 and the supportive documents includes such as appointment orders, offer letter, and ID cards.

  
**Registrar**  
**Registrar**  
**Tamilnadu Physical Education**  
**and Sports University**  
**Melakottaiyur Post, Chennai - 600 127.**



# SRM

PUBLIC SCHOOL

CBSE AFFILIATION NO.: 1930869

A SENIOR SECONDARY SCHOOL



**Name** : Priyadharshini  
Sargunan

**Emp ID** : RT349

**Designation** : Physical Education  
Teacher

**Department** : Co-Scholastic

**D.O.J** : 22-May-2024

*Vijayalakshmi R*

Principal



# SRM

PUBLIC SCHOOL

CBSE AFFILIATION NO.: 1930869

A SENIOR SECONDARY SCHOOL

May 22, 2024

To  
Ms. Priyadharshini Sargunan,  
No: 14/27, 5<sup>th</sup> Street,  
Ezhil Nagar, B Block, Kodungaiyur,  
Chennai - 600118.

Dear Ms. Priyadharshini Sargunan,

**Sub: Appointment Letter**

We are happy to appoint you as a Teacher in SRM Public School with effect from 22<sup>nd</sup> May 2024. The basic terms and conditions of your appointment are given below:

1. You will receive a basic salary of Rs. 8,000/- (Eight Thousand Rupees Only) per month.
2. You will be on probation for a period of one year from the date of joining, at the end of which, if your services are found satisfactory, you will become a permanent staff of the school.
3. The school shall have the right to terminate the employee for cause(s) such as breach of school rules, misconduct or non-performance with immediate effect. Also the school shall not be obligated to make payment of any compensation to employee other than earned, but unpaid salary through the date of termination.
4. Your appointment will be subject to your medical fitness at the time of joining and at any time thereafter during the tenure of your employment with the school. The school reserves the right at all times, to direct you to undergo a medical check-up to ascertain your continued fitness for the job.
5. You will abide by the rules and regulations of the institution which can be altered by the institution as and when required.
6. You will devote the whole of your time, attention and ability to the business of the school and will observe all rules and regulations as applicable to you from time to time. You should not accept any employment, part-time or otherwise, or be interested directly or indirectly in any activity likely to affect or compete with those in which school is interested.

**7. Retirement Age**

All employees will retire from the service of the school on completing sixty years of age. For this purpose, age as recorded with the school at the time of appointment shall be considered as final and binding.

**8. Certificates / Other documents**

You are required to bring photocopy of the following documents for our record. If not submitted earlier to us.

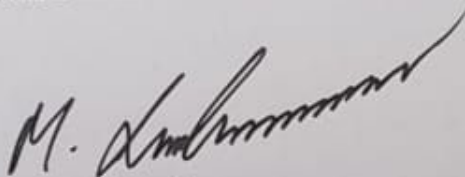
- Photocopy of Aadhar and PAN Card
- Photocopy of Educational Certificates
- Experience/Relieving letters from previous employer, wherever applicable
- Salary certificate from previous employer, wherever applicable
- Recent passport-size photographs (two)
- Employees Provident Fund details (If you are already a member of EPF you can give that number)

Please return the signed duplicate copy as a token of your acceptance.

We welcome you on board and look forward to a long term, mutually beneficial employment with us.

Best Regards,

For SRM Public School



Authorised Signatory

I have read, understood and I accept the terms and conditions of employment mentioned above and in the Annexure of this letter.

**Ms. Priyadharshini Sargunan**



Annexure to Appointment Letter dated May 22, 2024

Name of the Employee : Ms. Priyadharshini Sargunan

Designation : Teacher

Your salary details are as indicated below:

Head	Per Month (Rs.)	Per Annum (Rs.)
Basic	8,000	96,000
Dearness Allowance	5,500	66,000
HRA	5,000	60,000
Grade Pay	5,000	60,000
Other Pay	3,329	39,948
Gross Salary	26,829	3,21,948
P.F	1,620	19,440
Cost of Employer (CTC)	28,449	3,41,388





# **Sri Chaitanya**

## **Techno School**

STAFF ID CARD



**Name : Yuvashri**  
**Employee ID : MAS364978**  
**Designation : Physical Education**  
**Department : Activity**  
**Contact : 6384902839**  
**Branch : Perumbakkam**

**Principal Signature**

**No.139, Adjacent to Global Hospital, Indra Priyadharshinagar Layout,  
Perumbakkam, Chennai - 600 100.**

**Ph: 7358059384 / 85**

# VELAMMAL EDUCATIONAL TRUST

SURAPET, Chennai - 600066

## APPOINTMENT ORDER ACADEMICS – FORMATIVE YEARS (1-8)

Date: 13.6.24

To

Ms. Ramya Krishnan R  
No: 262, Mainroad,  
Kizharungunam, Natham,  
Cuddalore - 607 105.

Ph. No. 63 80 86 70 53

Sir / Madam,

With reference to your application for the position of P.E. Teacher <sup>Primary Compartment</sup> and the subsequent interview on 13.6.24 and further discussions. We are pleased to inform you that you are selected and posted at Velammal Vidhyashram in Surapet, Chennai on the terms and conditions applicable to the employees of Velammal Educational Trust/ School as in force and as may be amended from time to time.

1. You are designated as P.E. Teacher <sup>Primary Compartment</sup>
2. Your date of joining is 22.6.24 and you will work at V.V. Surapet.
3. Your emoluments per month will be as follows:



Date: 29-04-2024

Reference: NES/TN/CHE-APRIL-S/2024

**Mr. VENKATESAN**  
**6383202693**

Dear **VENKATESAN**

On behalf of Narayana Education society (the 'society'), we are pleased to offer you the position of **PHYSICAL EDUCATION TEACHER** with the Society. You will be on the rolls of **Narayana Educational Society** based out of CHENNAI.

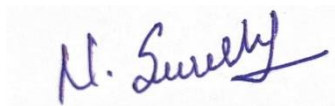
**Following are the terms and conditions:**

1. Your annual CTC (Cost to Company) will be as per discussions made today.
2. You shall be on probation for a period of three (3) months (the 'Probation Period') from your actual date of joining
3. We provide leaves and other benefits basis on your eligibility and policies.
4. We offer group medical coverage to those employees who are above ESIC slab on a co-pay basis. Employee's Contribution will be deducted on pro-rata basis from the first month salary
5. You will receive your appointment letter on your joining day
6. This offer is made to you on a good faith based on the information provided by you. This offer as well as the appointment is subject to verification of your credentials. In case any of your professional or personal credentials is found to be negative or not in line with the details provided by you, your employment with the **Society** will become null and void.
7. You are required to join NARAYANA ETECHNO SCHOOL, NEELANKARAI on 10-05-2024 at 9:00am along with following original and true copies documents:
  - a) Aadhaar & PAN card true copy
  - b) Education certificates (10th/Inter/Graduation/Post Graduation/B.Ed. / M.Ed.)
  - c) Appointment & salary revision, Experience & relieving letters of the current organization (if applicable)
  - d) Three months' pay slips/bank statement (if applicable)
  - e) Latest passport size photograph soft copy and 2 photographs
  - f) Canceled cheque/bank passbook scanned copy
  - g) Two cheques without date (in case of indemnity bond applicable).

If the terms and conditions of this offer letter are acceptable to you, please signify your acceptance by signing and returning a copy of this letter within 2 working days failing which, this offer stands automatically withdrawn by the **society** without any further notice to you.

We congratulate you and wish you a long and mutually rewarding career with us.

For Narayana Education Society.



**SURESH NUTHULAPATI**

**HR — RECRUITER**  
**NSPIRA, Management Services Pvt.Ltd,**  
**Tamil Nadu**



I agree & accept employment on the terms and conditions mentioned above and I will be joining on \_\_\_\_\_.

Candidate's Full Name

Candidate's Signature

Date





**TAMIL NADU PHYSICAL  
EDUCATION AND  
SPORTS UNIVERSITY**

Malakkottaiyur, Chennai - 600 127


(A State Government University)

[www.tnpesu.org](http://www.tnpesu.org)



Name : Venkatesan, A  
Programme : M.P.Ed (2022-2024)  
Department : Physical Education  
Reg. No. : 20225102035  
Lib. MID No. : M22PE018  
Contact No. : 6383202693

  
Deputy Librarian

  
Registrar i/c



**Student Smart ID Card**

# BHARATHI INTERNATIONAL



## Senior Secondary School

2024-2025



**NAME : UDHAYA KUMAR.M**

**BBA,B.P.Ed,M.P.Ed.,**

**DESIGN. :**

**PRINCIPAL**

RAJ GARDEN, VEERASANGILI ROAD,  
VIJAYAMANGALAM.

☎ 9715855516, 8098144999



**Dr. SIVANTHI ADITANAR COLLEGE OF PHYSICAL EDUCATION**

(Re - Accredited with 'A' Grade by NAAC)

(Affiliated to Tamil Nadu Physical Education and Sports University ,Chennai)

**TIRUNELVELI ROAD, TIRUCHENDUR - 628 215, TAMILNADU.**

e.mail : drsacpe@aei.edu.in

website : www.drsacpe.com

Office : 04639 - 245110

04639 - 220590

**Dr.S.NARAYANA RAJAN, Ph.D**  
**SECRETARY**

Ref: SACPE / 78 /326 / 2024-2025

30.12.2024

**ORDER OF APPOINTMENT**

Sub: Sports Trainer – Appointment – reg.

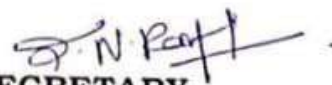
Ref: Interview held on 18.12.2024.

We are pleased to inform you that you are selected for the post of Sports Trainer in Dr.Sivanthi Aditanar College of Physical Education, Tiruchendur.

You are asked to report at the College at 10.00 am on 02.01.2025.

**To**

Mr.V.Lakshmanasamy  
4/142, North Street,  
Ambilikkai 624612,  
Oddanchathram,  
Dindugal.

  
**SECRETARY**

SECRETARY

Dr.SIVANTHI ADITANAR COLLEGE OF  
PHYSICAL EDUCATION  
TIRUCHENDUR-628215





# ZION INTERNATIONAL PUBLIC SCHOOL

Zion Avenue, Puthur, Mappedu, Chennai - 600 126.

**Dr. N. Vijayan M.A., M.Sc., M.Ed., M.L., Ph.D., (IAF Retd.)**  
**(NATIONAL BEST TEACHER AWARDEE)**

**CHAIRMAN**

REF: ZIPS/APPT/2024-25

Date : 06/06/24

Mr. V. Rakesh

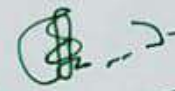
Sir,

Sub: Appointment Order

The Management is pleased to appoint you provisionally as a Physical Education Teacher at Zion International Public School, Mappedu with effect from 10<sup>th</sup> June 2024. You will be paid salary of Rs.30,000/- (Rupees Thirty thousand only) per month.

Encl : 1. Bank Account Opening Form  
2. Leave Regulations

CC : 1. Principal  
2. Accountant  
3. Attendance In-charge  
4. Service Register  
5. System Administrator  
6. O/C

  
**Dr. N. Vijayan., M.A., M.Sc., M.Ed., M.L., Ph.D.,**  
**Sr. Principal & Chairman**  
**Zion & Alwin Group of Schools,**  
**Chennai**

Web : [www.zioninternationalpublicschool.in](http://www.zioninternationalpublicschool.in)

Mail Id : [officezips@zionschool.ac.in](mailto:officezips@zionschool.ac.in)

Admin Off. : 044-29872233, 29872244

(Affiliated to Central Board of Secondary Education Vide No.1931077)



# SBK Higher Secondary School

SBK College Road, Aruppukottai - 626101,  
Tamil Nadu, India. Ph.: 04566-220296



**K.VIKRAM**

**PET**

**1/215A, NORTH STREET,  
IRUKKANGUDI-626202**

**D.O.B. : 17-12-2001**

**CONTACT NO : 8270917864**

**BLOOD GROUP : O+**

  
**Head Master**

**ACADEMIC YEAR : 2024-25**

Reference: NES/16/994/JULY/2024/SALARIED/00001

Date : 28-Jun-2024

**LETTER OF APPOINTMENT**

Dear **D MATHEW**

Employee ID : 994-00460

We are pleased to confirm our Appointment of employment to you for a regular full-time position with **Narayana Educational Society** as a **TEACHER** effective from **28-Jun-2024**

As discussed, this Appointment is conditional upon completion of satisfactory references check that could include, but is not necessarily limited to, a background verification such as review of past employment and education records.

The details of our Appointment, including the terms and conditions of your employment, are attached as **Schedule "A."**

Please take the time to carefully review our Appointment. This letter, along with the enclosed schedules, outlines the obligations of both **Narayana Educational Society** ("NES"/ "Organisation") and yourself with respect to your employment conditions, and is governed by State and Central Laws of India. It details the terms and conditions of your employment with **Narayana Educational Society** and will form our agreed upon employment contract with you once signed.

Accepting employment will be conditional upon agreeing to and signing the attached copy of this letter and the attached Schedule(s), initialing each page in the right-hand corner, and returning it to us upon your earliest convenience, but prior to your first day of employment.

**D MATHEW**, we look forward to welcoming you to the **Narayana Educational Society** team and wish you a successful and rewarding career with us.

Sincerely,  
For Narayana Educational Society



**Ramesh Babu P**  
Head HR

I, **D MATHEW** acknowledge that I have read, understood and accept this Appointment and the terms and conditions contained in the attached Schedule(s), and agree to be bound by the terms and conditions of employment as outlined therein.

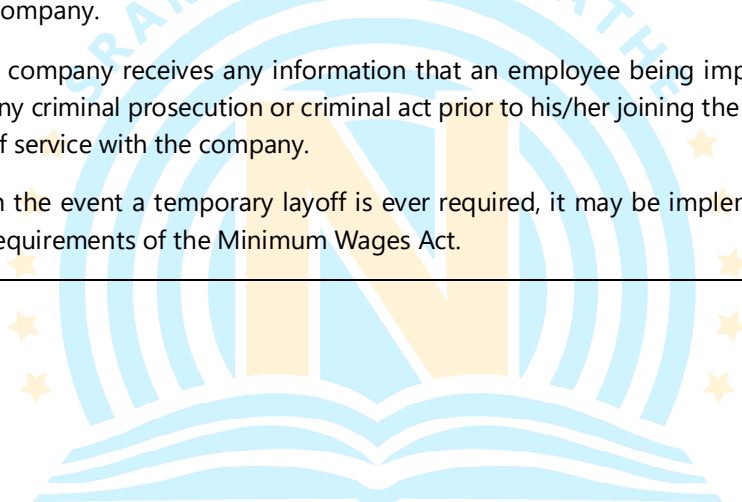
### Schedule A

#### **Terms and Conditions of Employment.**

The following outlines the terms and conditions of employment with us. The Company reserves the right to change these terms and conditions as necessary, with due notice.

<b>CTC Per Annum</b>	<p>Per Annum <b>Rs. 2,76,000.00</b></p> <p>In Words <b>Two Lakh, Seventy Six Thousand Rupees</b></p> <p>Compensation structure is given below.</p> <p>CTC includes Employee and Employer Contributions of PF &amp; ESIC.</p> <p>Employees whose monthly gross salary is above Rs.21000/- Per Month, You are eligible for group Medi-claim benefit on a co-pay basis and your contribution will be deducted from your first month salary.</p>
<b>Payroll Schedule</b>	Your salary will be paid to you on a <b>monthly</b> basis, less required deductions, (through direct deposit) <b>OR</b> (by cheque).
<b>Holidays/Leaves</b>	In respect of working hours, availing of Weekly off and eligibility for national and festival holidays, employee will be governed by the terms and conditions as applicable to employees in employee's grade at his/her place of posting.
<b>Superannuation</b>	On attaining the age of 60 years, the employee is liable to be superannuated/retire from the services of the Company/Society. The Management may at its discretion extend your service period.
<b>Benefits</b>	You shall be entitled to participate in all benefit plans of NES as may be made available to employees of NES from time to time for which you are eligible. You will receive complete details of all benefits plans as part of your new employee orientation, and enrollment will take place (immediately) <b>OR</b> (once you meet the eligibility criteria).
<b>Travel</b>	As per the requirements of your position, you will be expected to travel as per company policy.
<b>Probationary Period</b>	To assess your fit within NES, the first Six(6) months of your employment will constitute a probationary period. At any time during this probationary period, NES may terminate your employment without cause and without advance notice or pay in lieu of notice. If this occurs, we would have no further obligation to you, financial or otherwise.
<b>Policies and Standards</b>	NES has established a variety of policies and standards that ensure a safe, enjoyable working environment. During the period of your employment with us, you agree to be bound by these policies and standards, and any future policies and standards that are reasonably introduced by the Company. It is agreed that the introduction and administration of these policies is within the sole discretion of NES and that these policies do not form a part of this Agreement. It is agreed that if NES introduces, amends or deletes employment-related policies as conditions warrant that such introduction, deletion or amendment does not constitute a breach of this Agreement.
<b>Confidentiality and Intellectual Property</b>	Our Appointment of employment is conditional upon you agreeing to and abiding by the "Confidentiality and Proprietary Information Agreement." Attached Schedule "B."

<b>Non-Solicitation</b>	You hereby agree that, while you are employed by NES and for one (1) year following the termination of your employment with NES, you will not ( i ) recruit, attempt to recruit or directly or indirectly participate in the recruitment of, any NES employee or (ii) directly or indirectly solicit, attempt to solicit, canvass or interfere with any customer or supplier of NES in a manner that conflicts with or interferes in the business of NES as conducted with such customer or supplier.
<b>Changes to Duties and/or Compensation</b>	If your duties or compensation should change during the course of your employment with Company, the validity of our agreement will not be affected. In addition, if one or more of the provisions in our agreement are deemed void by law, then the remaining provisions will continue in full force and effect.
<b>Resignation</b>	Should you wish to resign from your employment with the Company, you will be required to provide two months written notice or as per the agreement made if any to enable us to transition your work.
<b>Termination</b>	<p>After the end of your probationary period, the Company may terminate your employment without cause at any time by providing you with the minimum notice of 1 Month, or pay in lieu of such notice or immediate termination in case of violation of code of conduct or any policies of company.</p> <p>If company receives any information that an employee being implicated directly or indirectly in any criminal prosecution or criminal act prior to his/her joining the company or during their terms of service with the company.</p> <p>In the event a temporary layoff is ever required, it may be implemented in accordance with the requirements of the Minimum Wages Act.</p>





### Compensation Structure

Salary Annexure		
	Per Month	Per Annum
<b>Earnings</b>		
Basic	10,350.00	1,24,200.00
House Rent Allowance	9,200.00	1,10,400.00
Dearness Allowance	1,150.00	13,800.00
Other Allowance	2,300.00	27,600.00
Employer PF	0.00	0.00
Employer ESI	0.00	0.00
<b>Total CTC</b>	<b>23,000.00</b>	<b>2,76,000.00</b>

Note: All the statutory deductions are applicable as per the government norms.

Sincerely,  
 For Narayana Educational Society



**Ramesh Babu P**  
**Head HR**

I, **D MATHEW** acknowledge that I have read, understood and accept this Appointment and the terms and conditions contained in the attached Schedule(s), and agree to be bound by the terms and conditions of employment as outlined therein.

## SCHEDULE B

### Employee Covenants

#### Confidentiality and Proprietary Information Agreement

In consideration of employment as an employee or engagement as an independent contractor with Company (the "Organisation"), the undersigned (the "NES") agrees and covenants as follows:

1. Employment with the Organisation as an employee or engagement with the Organisation as an independent contractor, as the case may be (the "**Engagement**"), will give the Employee access to proprietary and confidential information belonging to the Organisation, its customers, its suppliers and others (the proprietary and confidential information is collectively referred to in this Agreement as "**Confidential Information**"). Confidential Information includes but is not limited to customer lists, marketing plans, proposals, contracts, technical and/or financial information, databases, software and know-how. All Confidential Information remains the confidential and proprietary information of the Organisation.
2. As referred to herein, the "**Business of the Organisation**" shall relate to the business of the Organisation as the same is determined by the Members of the Society of the Organisation/Society from time to time.
3. The Employee may in the course of the Engagement conceive, develop or contribute to material or information related to the Business of the Society, including, without limitation, software, technical documentation, ideas, inventions (whether or not patentable), hardware, know-how, marketing plans, designs, techniques, documentation and records, regardless of the form or media, if any, on which such is stored (referred to in this Agreement as "**Proprietary Property**"). The Society shall exclusively own all Proprietary Property which the Employee conceives, develops or contributes to in the course of the Engagement and all intellectual and industrial property and other rights of any kind in or relating to the Proprietary Property, including but not limited to all copyright, patent, trade secret and trade-mark rights in or relating to the Proprietary Property. For greater certainty, the Employee hereby assigns to the Organisation any and all rights that the Employee may have or obtain in or to the Proprietary Property. Material or information conceived, developed or contributed to by the Employee outside work hours on the Organisation's premises or through the use of the Society's property and/or assets shall also be Proprietary Property and be governed by this Agreement if such material or information relates to the Business of the Society. The Employee shall keep full and accurate records accessible at all times

to the Organisation relating to all Proprietary Property and shall promptly disclose and deliver to the Organisation all Proprietary Property.

4. The Employee shall, both during and after the Engagement, keep all Confidential Information and Proprietary Property confidential and shall not use any of it except for the purpose of carrying out authorized activities on behalf of the Society. The Employee may, however, use or disclose Confidential Information which:
  - (i) is or becomes public other than through a breach of this Agreement;
  - (ii) is known to the Employee prior to the date of this Agreement and with respect to which the Employee does not have any obligation of confidentiality; or
  - (iii) is required to be disclosed by law, whether under an order of a court or government tribunal or other legal process, provided that Employee informs the Company of such requirement in sufficient time to allow the Company to avoid such disclosure by the Employee.

- (iv) The Employee shall return or destroy, as directed by the Organisation, Confidential Information and Proprietary Property to the Organisation upon request by the Company at any time. The Employee shall certify, by way of affidavit or statutory declaration, that all such Confidential Information and Proprietary Property has been returned or destroyed, as applicable.
5. The Employee covenants and agrees not to make any unauthorized use whatsoever of or to bring onto the Society's premises for the purpose of making any unauthorized use whatsoever of any trade secrets, confidential information or proprietary property of any third party, including without limitation any trade-marks or copyrighted materials, during the course of the Engagement. The Employee agrees and represents that the Engagement and the execution of this Agreement do not and will not breach any agreement to which the Employee is currently a party or which currently applies to the Employee.
6. The Employee shall not Accept/Receive any presents, gifts, commissions, loans, advances or any sort of gratification or benefit in cash or kind from any person, party, firm or company having dealings with the company/Society. If such things are offered by any person, party, firm or company the employee shall immediately report the same to the management in writing. The employee shall not also borrow anything from the customers, clients other employees of the of the company, agencies, stockiest and trade, suppliers, contractors etc.,
7. At the reasonable request and at the sole expense of the Organisation, the Employee shall do all reasonable acts necessary and sign all reasonable documentation necessary in order to ensure the Company's ownership of the Proprietary Property and all intellectual and industrial property rights and other rights in the same, including but not limited to providing to the Organisation written assignments of all rights to the Organisation and any other documents required to enable the Organisation to document rights to and/or register patents, copyrights, trade-marks, industrial designs and such other protections as the Organisation considers advisable anywhere in the world.
8. The Employee hereby irrevocably and unconditionally waives all moral rights the Employee may now or in the future have in any Proprietary Property.
9. The Employee agrees that the Employee will, if requested from time to time by the Organisation, execute such further reasonable agreements as to confidentiality and proprietary rights as the Organisation's customers or suppliers reasonably required to protect Confidential Information or Proprietary Property.
10. Regardless of any changes in position, salary or otherwise, including, without limitation, termination of the Engagement, unless otherwise stipulated pursuant to the terms hereof, the Employee will continue to be subject to each of the terms and conditions of this Agreement and any other(s) executed pursuant to the preceding paragraph.
11. The Employee agrees that the Employee's sole and exclusive remedy for any breach of this Agreement or any other agreement by the Company will be limited to monetary damages and that the Employee will not make any claim in respect of any rights to or interest in any Confidential Information or Proprietary Property.
12. The Employee acknowledges that the services provided by the Employee to the Company are unique. The Employee further agrees that irreparable harm will be suffered by the Company in the event of the Employee's breach or threatened breach of any of his or her obligations under this Agreement, and that the Organisation will be entitled to seek, in addition to any other rights and remedies that it may have at law or equity, a temporary or permanent

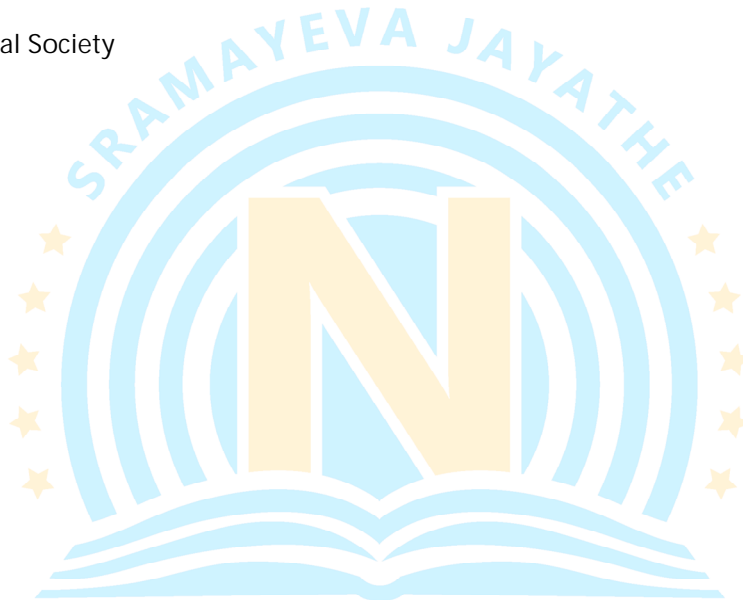
injunction restraining the Employee from engaging in or continuing any such breach hereof. Any claims asserted by the Employee against the Company shall not constitute a defense in any injunction action, application or motion brought against the Employee by the Organisation.

13. This Agreement is governed by the laws of India and the Employee agrees to the exclusive jurisdiction of the courts of the Hyderabad having organization's corporate office in relation to this Agreement.
14. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, that provision shall be deleted and the other provisions shall remain in effect.

Sincerely,  
For Narayana Educational Society



**Ramesh Babu P**  
**Head HR**







**SANTHANAM  
VIDHYALAYA**



**SENIOR SECONDARY SCHOOL (CBSE)**

Tiruchirappalli - 620 008

**IDENTITY CARD**



**A. PRIYADHARSHINI**

**Physical Education Teacher**

*Priyadharshini*

**Principal**



**Vivekananda Educational Society**  
J-1554, 17<sup>th</sup> Main Road  
Annanagar West, Chennai - 600040

Date 09/03/2024

Kum/Smt LAVANYA P  
NO.86/3, MANALI NEW TOWN  
CHENNAI - 600103.  
Cell 8220274669  
917634669

Interview Date 09/03/2024  
Subject PET  
Qualification BCOM  
(BPED)

Dear Sister,

**Sub: Appointment as Teacher in Vivekananda Educational Society**

In furtherance of your interview and discussion with our Selection Committee on 09/03/2024, we hereby offer you an appointment as Teacher in **Smt. Mohini Saraogi Vivekananda Vidyalaya, IV Main Road,, Jothi Nagar, Thiruvottriyur, Chennai 600019, Contact no 23455948**, a unit of Vivekananda Educational Society, on the following terms and conditions.


1. a). The appointment will be temporary for the period commencing from the date of your joining till 30<sup>th</sup> April 2025 only. You may be considered for regular appointment thereafter on evaluation of your performance in the temporary appointment.  
b) As a Temporary Teacher, you will be paid consolidated emoluments of Rs.17000/- only per month.
2. a). If you accept this offer of appointment, kindly handover a signed copy of this offer letter as acceptance and confirm your joining duty by giving in writing, to **The Principal, Smt. Mohini Saraogi Vivekananda Vidyalaya, IV Main Road,, Jothi Nagar, Thiruvottriyur, Chennai 600019, Contact no 23455948**, on or before 16/03/2024.  
b). However your appointment as a Temporary Teacher will take effect from 1/6/2024 and you have to attend the school regularly from that date onwards.  
c). It is mandatory for the newly recruited teachers to undergo a pre-service orientation programme for a period of 12 full days. Date, Venue and Timings will be intimated later.  
d). You will be paid a stipend for this period of orientation programme. You are entitled for the consolidated pay as per the class 1(b) from 1<sup>st</sup> June 2024 onwards.

15/3/24.



3. a) While in service of the Society, on temporary or regular appointment, you will be governed by the Rules and Regulations of the Society in force relating to the conduct and other service conditions for the employees of the Society.  
b) This temporary appointment can be terminated by either party, by giving two months' notice in writing to the other party or by paying an amount equivalent to the gross remuneration for the period of notice.
4. We had explained to you during the interview/discussion, the Ideology and objectives of the Society based on the philosophy of Swami Vivekananda and Bharatheeya Culture. We expect you to discharge your duties and responsibilities as a teacher fully committed to our ideology and objectives, and your later appointment as a regular teacher will be considered and decided on the basis of the interest, initiative and commitment you have shown in your performance as a Temporary Teacher.
5. You have to convey your acceptance before 16/03/2024 for joining the service and for attending pre-service orientation programme in the following manner:  
(i) Reporting to The Vice Principal of the school, (Smt AN Vijayalakshmi - ctn no. 9444659345) in case you will be joining.  
(ii) by E-mail to the following email ids : smsvvschool@gmail.com and vidyaseva2015@gmail.com.
6. If you do not report on or before 16/03/2024 in person, and give your acceptance in writing, this offer of appointment shall stand withdrawn and we will proceed further with other arrangements to fill the post.
7. We look forward to your joining with us in accordance with this letter and participation in the noble cause of education.

For Vivekananda Educational Society.

  
Secretary

CC: The Principal, Smt. Mohini Saraogi Vivekananda Vidyalaya,  
IV Main Road,, Jothi Nagar, Thiruvottriyur,  
Chennai 600019, Contact no 23455948,

**NB :** For further information or clarification on the aforesaid appointment, you may contact our Education Officers in person or through telephone. (No: 044 23452120).

**Kindly submit the following to The Principal of the school while reporting:**

- (i) two copies of your passport size photograph.
- (ii) photo-copies of your certificates Higher Secondary (+2) and all degree/B.Ed and other University Certificates, and the transfer certificate issued by the last institution you studied in.
- (iii) Proof of your address, permanent or address for communication and a copy of Aadhar card.

\*\*\*\*\*



# VELAMMAL VIDHYASHRAM

Affiliated to CBSE (No. 1930296)

School Code : 55339

'Velammal NewGen Park', Velammal Nagar,  
Ambattur - Red Hills Road, **SURAPET**, Chennai - 600 066.

Tel. : 044-2659 0808 / 1840

Email : vvs.info@velammalvidhyashram.edu.in

www.velammalvidhyashram.edu.in

15<sup>th</sup> May 2024

Mr. Manikandan S  
No 5/121, Church Street, Siruniyam,  
Sholavaram Post, Chennai – 600 067.

Dear Mr. S. Manikandan,

## Sub: Appointment Letter

Subsequent to the interviews, we are pleased to confirm our offer and your appointment for the position of **Assistant Coach - Football** with our organization. Your date of joining would be on **18<sup>th</sup> July 2024**.

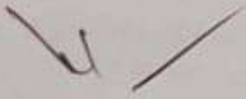
In this position, you will be reporting to **Mr. Kailasam (VP - Corporate)**, and your primary place of work will be at **Velammal Vidhyashram – Surapet**.

Your Monthly CTC will be **INR 25,000/-** and in words **Rupees Twenty Five Thousand only** less applicable taxes and deductions.

Your role is critical in fulfilling the mission of our organization. We are confident that the energy and enthusiasm you come with will be leveraged to its fullest and further enhanced in our competitive work environment.

Looking forward to a mutually rewarding experience.

Thanks & Regards

  
**MVM VELMURUGAN**  
**CHIEF EXECUTIVE OFFICER**





**VELAMMAL**  
**BODHI CAMPUS**  
**VELLORE**



2024 - 2025

**S.SUSILA**

PET

*S. Susila*  
Director



# VELAMMAL BODHI CAMPUS

To

Date: 11.05.2024

MS. S SUSILA  
7/40, MANGALAM, NADAR STREET,  
MANGALAM (PO),  
NAMAKKAL (DT) - 637501  
Cell - 9500405120

## APPOINTMENT LETTER

With reference to your application and the subsequent interview conducted at the School premises, the Selection Committee is pleased to appoint you as a 'P.E.T Higher Secondary Department' in VELAMMAL BODHI CAMPUS, VELLORE to the following terms and conditions;

1. Your appointment as a "P.E.T Higher Secondary Department" It will be effective from 25.05.2024.
2. You will be on probation for a period of two years, from the date of your joining duty.
3. You shall deposit all your certificates in original with the management.
4. You shall produce satisfactory evidence of having obtained a proper release from your present appointment, if any.
5. The Management has the right to extend your period of probation to a further period of one year or a part thereof as its own discretion, without assigning any reason.
6. During the year of probation you will be paid a consolidated salary of Rs.16500  
(Rupees: Sixteen Thousand Five Hundred Only + Free Food and Accommodation)
7. Your appointment shall be liable to be terminated at the discretion of the Management during the period of probation without any notice.
8. In the event of your resignation after receiving the Offer Letter or during the period of probation you shall give 3 month's pay. If it is after Confirmation, you shall give three months prior notice or three month's pay instead.
9. The notice for resignation will be accepted only on completion of the academic year.
10. You shall agree to accept any assignment of work decided by the Management from time to time.
11. Your duties can be transferred to any other institution of the Trust.
12. You shall refrain from seeking employment anywhere without the knowledge of The Management.

Kindly sign and return the Duplicate Copy of this Offer Letter Immediately.

  
ACCEPTED

  
PRINCIPAL

ZONALHEAD

DIRECTOR





# HUSSAIN MEMORIAL MAT. HR. SEC. SCHOOL

Krishnapuram, Ambattur, Chennai - 53.

Ph: 044 26582643 / 26583564



V. Saravanan

PE Teacher

9514878984

No.21, V.O.C Street, Oragadam  
Ambattur, Chennai-53

**D.O.B:** 18.01.2001

**Blood Group:** B+ve

  
**Correspondent**





# HUSSAIN MEMORIAL MATRICULATION HIGHER SECONDARY SCHOOL

(A Unit of Hussain Memorial Education Trust)

(Recognised by the Government of Tamil Nadu)

**Brigadier M I Hussain (Retd.)**  
Chairman & Correspondent

01.06.2023

HMMHSS /Appt /130/ 2023

## APPOINTMENT ORDER

Mr/Ms. V. Saravanan is hereby appointed as Teacher in this institution with effect from the reopening of the school on a consolidated salary of Rs.18,000/- per month.

Accepted V. Saravanan.  
She / He will be on probation for a period of one year. She/He will be governed by the rules and regulations of this school. If her / his services are found satisfactory her / his services will be confirmed. If her / his services are found unsatisfactory during the period of probation or after confirmation of service her / his services will be terminated with due notice. If for any reason She/he decides to leave either during the probation period or after confirmation of service than She/he must compulsorily give three month's notice or four month's pay in lieu of notice as per the Agreement / Bond, without which she / he will not be relieved.

She / He will read and sign the Agreement /Bond between the management and the employee.

She / He should confirm in writing the acceptance or otherwise of this offer.

Brigadier M. I. Hussain (Retd.)  
Correspondent

Hussain Memorial Matric. Hr. Sec. School  
Krishnapuram, Ambattur, Chennai - 600 053

Krishnapuram, Ambattur, Chennai - 600 053. Phone : 044 - 26582643, 26583564, 26583229

Email: hmmschool@yahoo.co.in, hmmschool73@gmail.com Website: hmmschool.com

All the original certificates are verified and find OK. Submitted to School office.  
Saravanan



## ORDER OF APPOINTMENT

Ref: Appointment Order/2024-2025/246

27th April, 2024

To

Ms. A. Nithya,  
No. 3/44, Durgadevi Nagar,  
Thiruverkadu,  
Chennai - 600077.

Sir/Madam,

With reference to your application and the subsequent interview, conducted on 27.04.2024, and followed by further discussion on 27.04.2024, we are pleased to inform you that you have been selected for the post of Teacher on the following terms and conditions w.e.f. 01.06.2024.

1. You will be designated as Physical Education Teacher.
2. You will serve at Velammal Academy, Avadi, Chennai.
3. You will be on probation for a period of two years from the date of joining.
4. During probation you will be paid a consolidated pay of ₹ 21,500/- (Rupees Twenty One Thousand and Five Hundred Only).
5. You will not be eligible for any other allowance / perks during the probationary period.
6. If you happen to resign during your probationary period for any reason, you shall surrender 3 months' salary along with No Due Certificate (NDC). No notice or information of any kind will be entertained under any circumstances.
7. However, the Management reserves the rights to terminate a probationer without any notice.
8. In case you undertake any higher studies, you are supposed to obtain prior permission from the Management.
9. You will be confirmed in your post after the satisfactory completion of two years of service.
10. In case you wish to end your service with our organization after your confirmation you will be liable to serve 3 months' notice or pay 3 months' salary in lieu of it.
11. Please note that you are expected to report to duty on your date of joining without fail. No request to postpone the date of joining can be entertained except under personal emergencies. However, the cancellation of appointment order leads to the surrender of 3 months' salary.

[www.velammalnexus.com](http://www.velammalnexus.com)

**VELAMMAL MATRIC. HR. SEC. SCHOOL**

T.S. Krishna Nagar, Chennai - 600037. Tel.: 044-2656 0063, 1186

**VELAMMAL VIDYALAYA**

Mogappair West, Chennai - 600037. Tel.: 044-2653 2578, 3312

**VELAMMAL VIDYALAYA**

Mel Ayanambakkam, Chennai - 600 095.

Mob.: 80560 11666, 80581 35353

**VELAMMAL VIDYALAYA (ANNEXURE)**

Mel Ayanambakkam, Chennai - 600 095.

Mob.: 99400 25554, 73583 90407

**VELAMMAL VIDYALAYA**

Alapakkam, Chennai - 600 095. Mob.: 75500 74003 / 75500 24234

**VELAMMAL VIDYALAYA**

Paruthipattu, Chennai - 600 071. Mob.: 95660 21922, 21669

**VELAMMAL VIDYALAYA**

Avadi, Chennai - 600 071. Mob.: 73583 09991

**VELAMMAL VIDYALAYA**

Perur, Chennai - 600 116. Mob.: 73587 87222, 73586 26222

**VELAMMAL VIDYALAYA**

Poonamallee, Chennai - 600 056.

Mob.: 97908 38999 / 97908 87333

**VELAMMAL VIDYALAYA**

Mangadu, Chennai - 600 122. Mob.: 75500 01522, 00298

**VELAMMAL VIDYALAYA**

Vanagaram, Chennai - 600 095. Mob.: 90030 03621, 03622

**V-KIDS**

T.S. Krishna Nagar, Chennai - 600 037. Mob.: 90030 03624

**V-KIDS**

Mogappair West, Chennai - 600 037.

Tel.: 044 2653 4634 Mob.: 90030 03623

**VELAMMAL ACADEMY (A/C CAMPUS)**

"Velammal Avenue", Avadi, Chennai - 600 057

Mob.: 73058 85333 / 73058 85666

**VELAMMAL ACADEMY (A/C CAMPUS)**

"Velammal Avenue", 7<sup>th</sup> Cross Street

S&P Garden, Nalambur, Chennai - 600 095

Mob.: 73056 68333 / 73056 68444



12. During probation you will not be eligible for any other leave or absence except casual leave.
  13. Your appointment is valid subject to yourself, found to be medically fit.
  14. You will be reporting to your superior / any other designated person as communicated by the management from time to time.
  15. You will abide by the rules, regulations, policies and procedures of Velammal Nexus Schools which will be amended and communicated from time to time.
  16. Your services will be transferred to any of our branches on exigencies / need basis.
  17. You will be liable for any loss suffered by the Velammal Nexus Schools due to your misconduct / inefficiency.
  18. Your duties will be assigned to you from time to time and shall not be deemed to be circumscribed by your designation.
  19. Your services will be terminated if you absent yourself without any intimation / permission for more than 7 days consecutively and your name will be removed from the attendance register assuming that you have voluntarily abandoned the employment.
  20. You will be responsible for the safe keeping and returning the same in good condition and order, all the Velammal Nexus Schools property entrusted to your care and for your use.
  21. Corporal punishment and abusing students are totally against our Trust Policy. If found so, your service will be terminated immediately without prior notice.
- Similarly you are also expected to maintain the decorum related to your post at all times and not expected to indulge in gossip, political activity or activities against the constitution, nation etc.,

We look forward to a long and mutually rewarding association with you as a member of the Velammal Group of Family.

Kindly sign and return the Duplicate copy of this Order of Appointment immediately.

**M.V.M. VELMORAN**  
CORRESPONDENT

**ACCEPTED**

[www.velammalnexus.com](http://www.velammalnexus.com)

**VELAMMAL MATRIC. HR. SEC. SCHOOL**  
T.S. Krishna Nagar, Chennai - 600037. Tel : 044-2656 0063, 1166

**VELAMMAL VIDYALAYA**  
Mogappair West, Chennai - 600037. Tel : 044-2653 2578, 3312

**VELAMMAL VIDYALAYA**  
Mel Ayanambakkam, Chennai - 600 095.  
Mob.: 80560 1166, 80561 35353

**VELAMMAL VIDYALAYA [ANNEXURE]**  
Mel Ayanambakkam, Chennai - 600 095.  
Mob.: 99400 25554, 73583 90407

**VELAMMAL VIDYALAYA**  
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**VELAMMAL VIDYALAYA**  
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**VELAMMAL VIDYALAYA**  
Porur, Chennai - 600 116. Mob: 73587 87222, 73586 26222

**VELAMMAL VIDYALAYA**  
Poonamallee, Chennai - 600 056.  
Mob.: 97908 38999 / 97908 87333

**VELAMMAL VIDYALAYA**  
Mangadu, Chennai - 600 122. Mob: 75500 01522, 00296

**VELAMMAL VIDYALAYA**  
Vanagaram, Chennai - 600 095. Mob.: 90030 03621, 03622  
**V-KIDS**

T.S. Krishna Nagar, Chennai - 600 037. Mob.: 90030 03624  
**V-KIDS**  
Mogappair West, Chennai - 600 037.  
Tel: 044 2653 4634 Mob.: 90030 03623

**VELAMMAL ACADEMY (A/C CAMPUS)**  
"Velammal Avenue", Avadi, Chennai - 600 057.  
Mob.: 73058 85333 / 73058 85866

**VELAMMAL ACADEMY (A/C CAMPUS)**  
"Velammal Avenue", 7<sup>th</sup> Cross Street  
S&P Garden, Nalambur, Chennai - 600 095  
Mob.: 73056 68333 / 73056 68444

# VELAMMAL EDUCATIONAL TRUST

SURAPET, Chennai - 600066

## APPOINTMENT ORDER ACADEMICS – FORMATIVE YEARS (1-8)

Date: 8/5/24

To

Ms. A. Jayanthi  
No: 228, Aayaralam, Mela street,  
Maraiyur (post),  
Mayladuthurai (Dist) - 609 806.  
Ph. No: 9361927257  
Sir / Madam,

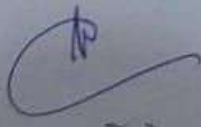
With reference to your application for the position of P.E. Teacher and the subsequent interview on 8/5/24 and further discussions. We are pleased to inform you that you are selected and posted at Velammal Vidhyashram in Surapet, Chennai on the terms and conditions applicable to the employees of Velammal Educational Trust/ School as in force and as may be amended from time to time.

1. You are designated as P.E. Teacher.
2. Your date of joining is 1/6/24 and you will work at V.V. Surapet.
3. Your emoluments per month will be as follows:

Basic Pay ..... HRA ..... Other Allowances.....

Total Rs. 28,000/- <sup>(C.T.C)</sup> per month in words Rupees Twenty Eight Thousand only

4. You will be confirmed in your position after the satisfactory completion of the probationary period of service.
5. You are expected to report to duty on your date of joining without fail. No request to postpone the date of joining will be entertained.







VELAMMAL  
New - Gen School  
(CBSE )  
KELAMBAKKAM  
STAFF



GOMATHI  
PET

2024 - 2025

PRINCIPAL



**D.O.B : 23.03.2002**

**BLOOD : O+ve**

**ADDRESS :**

**8515, 13th main road kannagi  
nagar, chennai-600097**

**PHONE : 7358093530**

### **VISION OF VELAMMAL**

To provide world class education by imparting study skills and life to be a winner in the Global society and to face the emerging challenges with leadership qualities including dedication and human values

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## **VELAMMAL**

**New - Gen Schools ( CBSE )**

**"Velammal New Gen Edu Network"**

**NO. 1/212, PBEL City, Thaiyur, Rajiv Gandhi  
Salai ( OMR), Kelambakkam, Chennai- 603103**



# VELAMMAL EDUCATIONAL TRUST

SURAPET, Chennai - 600066

## APPOINTMENT ORDER ACADEMICS – FORMATIVE YEARS (1-8)

Date: 08/05/2024

To Ms. Gomathi  
No: 398, 13<sup>th</sup> Main Road  
Kannagi Nagar  
Chennai - 600097

NOH-PF

Sir / Madam,

With reference to your application for the position of PET Teachers and the subsequent interview on 08/05/24 and further discussions. We are pleased to inform you that you are selected and posted at Velammal New Gen School in Kelambakkam, Chennai on the terms and conditions applicable to the employees of Velammal Educational Trust/ School as in force and as may be amended from time to time.

1. You are designated as PET Teachers.

2. Your date of joining is 01/06/24 and you will work at VNLSK.

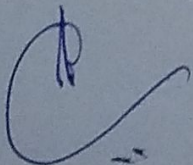
3. Your emoluments per month will be as follows:

Basic Pay 19,600 HRA 8,400/- Other Allowances -

Total Rs. CTC-28,000 per month in words Twenty Eight Thousand Only

4. You will be confirmed in your position after the satisfactory completion of the probationary period of service.

5. You are expected to report to duty on your date of joining without fail. No request to postpone the date of joining will be entertained.







# **Sri Chaitanya School**

## **Techno Curriculum**

**PH: 7338856997, 7338856996**

### **Staff ID-Card**



**Emp Name: PRAVIN KUMAR P**

**Emp Code: MAS364011**

**Department: Physical Education**

**Designation: PET**

**Mob No: 6381460244**

**Branch: Ramapuram**

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**ANNAI SATHYA NAGAR MAIN ROAD,  
RAMAPURAM, CHENNAI - 600089**





# Sri Chaitanya Techno School

The right mentor for IIT - JEE, Medical, Olympiad  
(Affiliated to the Central Board of Secondary Education, New Delhi)  
(CBSE Affiliation No.....)

## APPOINTMENT ORDER

ID No. SCTS/21/24-25

- a. Name of the Applicant : PRAVIN KUMAR P  
b. S/o d/o w/o : PURUSHOTHAMAN S  
c. Qualification : B.P.Ed., B.Sc Sports Coaching  
d. Department & Designation : Physical Education Teacher  
e. Date of Birth : 21-06-2001  
f. Date of Joining : 14-06-2024



With reference to your application dated **13-06-2024** and the subsequent interview held at **Ramapuram**. The Management is pleased to offer you the post of **Physical Education Teacher Ramapuram Branch** on a CTC (Cost to Company) of **22,000/-** Per month in words (**Rupees Twenty Two Thousand only**) for a period of one year on probation/ad hoc-basis provided the following terms and conditions are acceptable to you:

### Your Appointment is Contingent upon the Following Conditions:

- Your minimum completion period of service should be one full academic Year. However, if your services, actions and comments are found detrimental to the institution or if you resort to corporal punishments or humiliation, or harass children either physically or mentally you shall be immediately terminated without assigning any reason. On the basis of your performance, if you are found to be not improving or showing growth in your performance, results your services will be stopped with 3 months' notice.
- You are eligible for annual increment provided your work continues and is found satisfactory. However, the grant of increment is not warranted in adverse cases of report and result.
- Your services to the institution(s) must be in strict adherence to the nature of work/ timings/ leaves/ holidays etc., as adopted by the concerned place of work from time to time.
- The employee shall teach for 6(six) periods per day or 36 periods per week and attend to counseling of students for a minimum of 6(six) hours in a week.
- You shall be given teaching periods, invigilation, substitutions, paper correction work etc. as a part of your role. The teaching periods and workload allocation is in the discretion of principal keeping in view the need. It may vary on case-to-case basis.
- You will not be allowed to take up any full-time/ part-time services in any other organization or institution once you are appointed.
- You are not allowed to leave the campus during the working hours without prior permission of the principal you shall devote your whole-time effort to the service of the institution and are accepted to carry out the instructions of the principal in the stabilization of the system and the growth of the institution.
- You are not permitted to take tuitions outside before or after working hours of the school.
- You are entitled for 12 days of casual leaves only per annum. Leaves availed for more than two days during the same calendar month incur loss of pay.
- Teachers must apply leave well in advance. Leave informed on the same day will be considered loss of pay.
- Leave applying a day before or a day after the holidays, then those will also be considered as leaves.





**Sri Ganesh College**

Learn With Ease

**(ISO : 9001-2008 Certified Institution)**



**S.SANTHOSH**

**BBA (CA)., B.Ped., M.Ped.,**

**PHYSICAL DIRECTOR**

ganeshcollege.in

Principal



## Dani Foundation - Sports for Transformation Fellowship

### OFFER LETTER

March 28, 2024

**Subject:** Offer Letter for Dani Foundation - Sports for Transformation Fellowship Program

Dear K Praveen,

Congratulations and welcome to the second cohort of the 'Dani Foundation - Sports for Transformation Fellowship Program (Batch of 2024-2026).'

On behalf of the Dani Foundation, it is my pleasure to offer you a place in the Sports for Transformation Fellowship Program. We are excited to have you join our team of passionate and dedicated individuals, who are committed to making a positive impact in the lives of young people through sports.

The Dani Foundation - Sports for Transformation Fellowship is a unique opportunity for young professionals to gain hands-on experience of working in the field of sports development in India. The fellowship aims to create a cohort of passionate and talented young people to address the challenges in the Sports for Development domain in India and globally. Our program offers a dynamic and immersive experience that will allow you to work directly with communities and have a positive impact on the lives of children.

Through this program, you will have the opportunity to work with our team of experts to develop and implement innovative sports programs. You will have the chance to collaborate with local stakeholders, build relationships with students and teachers, and contribute to the development of the sports ecosystem in India. Our goal is to provide you with a unique and rewarding experience that will help you develop the skills and knowledge you need to succeed in your future endeavors.

The Dani Foundation is committed to promoting social transformation, excellence and innovation through sports, and the Sports for Transformation Fellowship is one of our flagship initiatives. We believe that you have the potential to make a significant contribution to our program, and we look forward to working with you.

I extend a warm welcome and wish you the best as you embark on this journey of transforming the nation's sports education system and ensuring 'every child's right to play'.

Yours Sincerely,

**VITA JALAJ  
DANI**

Digitally signed by  
VITA JALAJ DANI  
Date: 2024.03.28  
13:01:27 +05'30'

Vita Dani  
Founder, Dani Foundation

## OFFER LETTER



**31/07/2024**

Dhanraj V Sawanth

Contact Details: 9791119056

Email id: dhanraj.sawanth@gmail.com

**Subject:** Appointment for the role of Partnerships and Engagement Executive

Dear Dhanraj,

We are pleased to offer you the role of Partnerships and Engagement Executive at Simply Sport Foundation (SSF) on the following terms and conditions:

**1. Commencement of employment**

Your employment will be effective as of 1st August 2024. You would be on a probationary period for 3 months

**2. Job title**

Your job title will be Partnerships and Engagement Executive, and you will report to **Shashidhar K**, Program Manager.

**3. Remuneration**

- Your remuneration will be **Rs.37,500** per month plus Medical insurance/gym membership coverage. It might be revised later based on mutual discussion. With regard to monthly deduction, a professional tax of INR 200 will be deducted from your salary.
- Medical insurance/gym membership will be provided after the successful completion of the probationary period.



---

#### **4. Nature of duties:**

##### **a. Partnership Development:**

- Identify and initiate partnerships with organizations aligned with the company's objectives.
- Negotiate partnership agreements ensuring mutual benefits and adherence to policies.

##### **b. Relationship Management:**

- Maintain strong relationships with partners, serving as the primary contact for inquiries and collaboration opportunities.
- Engage regularly with partners to understand their needs and explore collaboration opportunities.

##### **c. Engagement Strategy:**

- Develop and execute strategies to enhance partner, client, and stakeholder involvement.
- Collaborate with cross-functional teams to create engaging content and activities.

##### **d. Communication and Outreach:**

- Ensure internal stakeholder alignment on partnership objectives and strategies.
- Represent the organization at events to promote partnerships and expand the network

##### **e. Metrics and Analysis:**

- Establish KPIs to measure the effectiveness of partnership initiatives.
- Analyze data and feedback to assess impact and inform future strategies.

#### **5. Place of posting: Bangalore**

#### **6. Leave/Holidays**

**6.1** You are entitled to a casual leave of 1 day per month which comes to 12 CL per year.

**6.2** You are entitled to 1 sick leave in a month which comes to 12 paid sick leaves in a year.

---

**6.3** The company shall notify a list of declared holidays at the beginning of each year based on the government holidays, festival holidays, and any non-official holidays

**6.4** For the remaining leave policies, the SOP would be shared or if needed the complete details are available to your reporting manager.

## **7. Company property**

You will always maintain the Company property like Laptop/Mobile phone, or any other asset/document provided to you by the organization, which may be given to you for official use during the course of your employment, and shall return all such property to the company prior to surrender or handover of your responsibilities and duties, failing which the cost of the same will be recovered from you by the company.

## **8. Borrowing money/accepting gifts**

You will not borrow or accept money, gift, reward, or compensation for your personal gains, or not build any connection with people or any organization, if found indulging in any of such activity, you would be subjected to a criminal offense.

## **9. Termination**

**9.1** Your appointment can be terminated by the Company, by giving you not less than 45 Days prior notice in writing or salary in lieu of thereof. For the purpose of this clause, salary shall mean basic salary.

**9.2** You may terminate your employment with the Company, by giving no less than one month's prior notice or salary for an unsaved period left after adjustment of pending leaves, as on date.

**9.3** The Company reserves the right to terminate your employment summarily without any notice period or termination payment if it has reasonable grounds to believe you are guilty of misconduct or negligence or have committed any fundamental breach of the contractor to cause any loss to the Company.

**9.4** On the termination of your employment for whatever reason, you will return to the Company all property: documents and paper, both original and copies thereof, including any assets. Also, you would not pass on or share any confidential information,

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which was in your possession or under your control relating to your employment or to clients' business affairs.

## **10. Confidential Information**

**10.1** During your employment with the Company, you will devote your whole time, attention, and skill to the best of your ability and growth for the organization. You shall not, directly or indirectly, associate yourself with any activities that would bring harm to the organization.

**10.2** You must always maintain confidentiality and keep all the records, documents, and other confidential information relating to the business of the Company which may be known to you at the time of your working tenure.

**10.3** At no time, you will remove any confidential information from the office without permission

**10.4** Your duty to safeguard and not disclose confidential information will also be considered as a reason for your survival or lead to the expiration or termination of your employment with the organization.

**10.5** Violating any of the conditions of the above-mentioned clause or being a part of any activity that hampers the work structure of the organization will be considered an offense and you will be penalized by the organization as per the law.

## **11. Applicability of Company Policy**

The company shall be entitled to make changes in the policy from time to time pertaining to matters like leave entitlement, maternity leave, employee benefits, working hours, transfer policies, etc., and may alter the same from time to time at its sole discretion. All such policy decisions of the company shall be binding on you.

## **12. Governing Law/Jurisdiction**

Your employment with the organization is subject to Indian laws. All disputes shall be subject to the jurisdiction as per Indian laws.

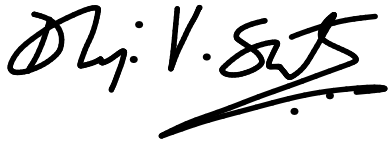


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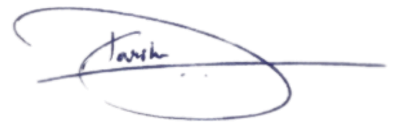
### Acceptance of our offer

Please confirm your acceptance of this Contract of Employment by signing and returning the duplicate copy. Your salary component details will be shared with you.

We welcome you and look forward to receiving your acceptance and working with you.



**Dhanraj V Sawanth**



**Darshan NK**

Head of Programs

Simply Sport Foundation



CIN : U85190TN2017PTC115826 | GST : 33AAECI4503K1ZS |

PAN : AAECI4501K

INSPIRING FITNESS SERVICES PVT LTD

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Ref: HR/APPT/CHE208/29052023

May 29<sup>th</sup>, 2023

**Letter of Appointment**

**Ms. Astha Choubey**

Plot. No.137, F1,  
Venkat Lakshmi Flats,  
Madambakkam,  
Chennai-600126

Contact No: 8248204780

Email : asthachoubey700@gmail.com

Dear **Ms. Astha Choubey**

Referring to the discussion you had with us, we are pleased to appoint you in Inspiring Fitness Services Pvt. Ltd. on the following terms and conditions:

**1. FUNCTIONAL DESIGNATION: Management Trainee**

You will be required to perform the duties of the position in which you are primarily engaged, and any other duties including administrative responsibilities you may be asked to carry out from time to time.

**1. REMUNERATION**

As per the Annexure attached

- Your compensation is based on your qualifications, skill set and overall experience. Therefore, the compensation payable to you by the company is unique and personal and any comparison of the same with those of others will be of no relevance.
- Your salary will be reviewed yearly as per the policy of the company your increments in the salary are discretionary and will be subject to effective performance and goal of the company during the period.

- Except to the extent prescribed by law, the breakup of compensation shall be entirely at the discretion of the company but will be based on such factors as level of employment, and efficiency.
- Your terms of employment and compensation are strictly confidential and you shall not divulge the same to any other employee of the company except where required by company policy.
- The tax liability, if any including income tax arising on your compensation will be your personal liability and will be governed by the tax laws of the country.
- The company reserves the right to deduct tax at source from any component of your compensation and take such other action as required by applicable law.

## 2. Date of Joining

You shall be joining on 29<sup>th</sup> May, 2023, at our Chennai Office, FIONIS CrossFit, No 1, Plot no66, RG Salai, Navalur, Chennai 603103. However, you are liable to be changed to any department or branch, where the company has or may have its business/ office.

## 3. PROBATION

You will serve a probationary period of six months as **Management Trainee** and after which you will be confirmed as **Growth Manager**, if your performance is satisfactory. However, the probationary period may be extended or shortened at the absolute discretion of the company. During this probationary period this appointment may be terminated by either party giving the one months' notice or one month's salary in lieu of notice without assigning any reason therefore.

## 4 LEAVE

You are entitled for 6 days each of casual leave, and 6 days of sick leave per year in addition to the company declared public holidays as per company norms. More details shall be available in the HR Policy document.

## 5 DEPLOYMENT

During your employment, at short notice, you may be deployed at any location, where you have to administer operations or related responsibilities, you are expected to perform.

## 6 GENERAL RULES & REGULATIONS

You shall be a full-time employee of the company and will devote your professional energy entirely towards the conduct of your duties under your employment with the company.

During your employment with the company, you shall not simultaneous engage yourself in any other gainful or commercial activity (other than normally acceptable personal investment activity) business or professional activity, whether part time or full time, directly or indirectly.



## **BINDING TIMES**

By employment with the company, you are here by bound and obliged to observe all terms and regulations stipulated in the current edition of our company rules and regulation and all its revisions, except for deferments to any of the applicable terms or regulations which is otherwise stated in this letter of employment.

## **NON SOLICITATION/NON COMPETE**

- a. An employee after leaving the services of this company should not on his own behalf or on behalf of any other business or person or company, ~~which is~~ wholly or partly in competition with any business that is carried out by this company, canvas, solicit, attempt to entice any of our customers to whom this company provided service and with whom the employee had dealings on –behalf of this company.
- b. The employee agrees that after the cessation employment with this company he/she may join any company, only after being duty relieved by this company.

## **CHANGE OF CIRCUMSTANCES**

Any change in your residential address, telephone numbers, marital status, and academic qualification should be notified in writing forthwith to the company. All communications will be addressed to you on the last Address notified by you and it will be presumed that you have received such communications Addressed to you.

## **7 CONFIDENTIALITY**

Your employment with the company may give you access to confidential information concerning the trade secrets, the organization, business, financial transactions or affairs of the company, its subsidiaries, clients, agents, or customers. You must not make use of, or reveal to any third party, any such confidential information without company's express consent in writing. This applies equally during your employment and after the termination of your employment.

## **8 TERMINATION**

On confirmation of your employment after probation, notice of termination of employment will be subjected to three (3) months' notice in writing or three (3) month's salary in lieu of notice from either party. Notwithstanding the aforementioned, the company shall be entitled to terminate your employment without notice. Indemnities and compensation in any of the following events: -

- 1) If you shall, in the opinion of the company be guilty of dishonesty, misconduct or negligence in the performance of your duties;
- 2) If you have after showing cause in writing been found to have committed any serious breach of any of duties or obligations under this appointment.

3) If you found to have made illegal monetary profit or received any gratuities or other rewards (whether in each or kind) out of any of the company's affairs or its related companies.

If you, at any time, disobey or neglect to observe the orders and instruction of the company or any of its representatives or officers having authority over you or if you shall be irregular in your attendance at work or shall commit a breach of any of the obligations on your part herein contained or if you shall in the opinion of the company or its representative prove incompetent or if you shall absent yourself from work without permission and without reasonable excuse or it you shall be guilty of drunkenness, disorderly conduct, insubordination, dishonesty or gross moral conduct, or if you shall be incapacitated from carrying out your duties owing to illness or injury caused by your own fault or owing to your being involved in civil or criminal proceedings, then it shall be lawful for the company to terminate this agreement forthwith and your right to salary and other benefits hereunder shall cease as from the date of such termination

**9 Dispute:**

In case of any dispute between the employer and the employee and vice-versa, the courts situated at Chennai shall have exclusive jurisdiction to try the same

We must reiterate that the position being offered to you enjoys a coveted status and future prospects will be mainly dependent on your performance.

Please sign the duplicate copy of this letter as an acknowledgement of your acceptance and submit it to the concerned. If you have any queries, please do not hesitate to the undersigned.

We are progressive organization offering excellent career prospects and are sure that a mutually satisfying relationship can be built up.

We welcome you to the FIONIS India Team.

Yours faithfully

S.Anu

Director – Inspiring Fitness Services Pvt. Ltd.







# BMD

## JAIN SCHOOL

TN 048, AFFILIATED TO THE CISCE NEW DELHI

ISC



**DEVARAJ A**

B.C.A., B.P.Ed.,  
PHYSICAL EDUCATION TEACHER

**BMD932**



*K. A. H.*  
Secretary

Arihanth Nagar, Vellore. Tel : 91 416 224 6494  
bmdjainschool.com Mob: 91 944 363 0827



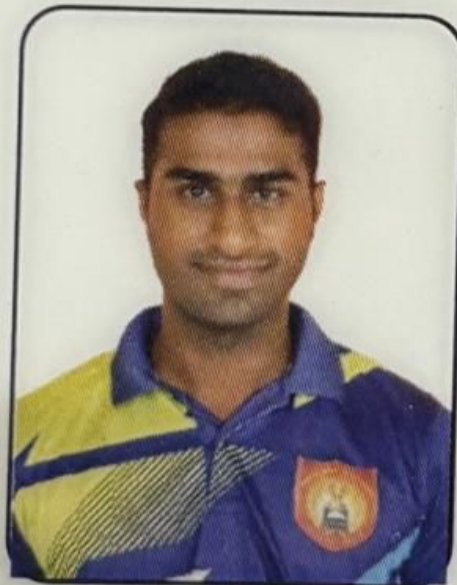
# MONTFORT

## MATRICULATION HR. SEC. SCHOOL

1/35, North Parade Road, Butt Road  
St. Thomas Mount, Chennai-16  
Ph: 044 - 4351 9113 / 14

**2024 - 2025**

D.O.B.  
15.04.2001



  
**B+ve**

**PRAVEEN KUMAR .D**

**PHYSICAL EDUCATIONTEACHER**

No. 3190, MEDAVAKKAM MAIN ROAD  
KOVILAMBAKKAM  
CHENNAI - 600 129

**6385101107**

*Pr. Shini*





# ST. VINCENT PALLOTTI MATRIC. HR. SEC. SCHOOL

Annai Theresa Nagar, Dharga Road, Zamin Pallavaram, Chennai - 600 117.  
Phone: 044-2266 1727 | Email: chennaivinpalschool@gmail.com



Date: 21/05/2024

## APPOINTMENT LETTER

### From

The Management,  
St. Vincent Pallotti Matric. Hr. Sec. School,  
Pallotti Salai, Annai Theresa Nagar,  
Zamin Pallavaram, Chennai – 600 177.

### To

Mr. Vigneshvaran P.  
28/15, 3<sup>rd</sup> Cross Street,  
Burma Colony, Nanganallur,  
Chennai – 600061

**Subject:** Appointment Order

### Respected Teacher,

The Management of St. Vincent Pallotti MHSS is hereby pleased to appoint you as PET Staff in our reputed institution with effect from 27/05/2024.

On joining you are asked to continue your service till the end of the academic year without any break and adhere to the rules and regulations of our institution. In case of any situation that you wish to leave our institute in-between the year, you must produce a prior notice before three months and if you wish to discontinue your service abruptly you are asked to pay the three months' salary to our institution.

With this appointment letter you are therefore asked to produce your educational certificates, Id proof, Bank account details and address proof within a week from the date of appointment.

With Best Regards,

*For Rajar*

Correspondent

**CORRESPONDENT**

ST. VINCENT PALLOTTI MATRIC. HR. SEC. SCHOOL

Annai Theresa Nagar, Zamin Pallavaram,  
Chennai - 600 117.

*[Signature]*  
Principal  
21/05/2024  
**PRINCIPAL**

ST. VINCENT PALLOTTI MATRIC. HR. SEC. SCHOOL

Annai Theresa Nagar, Dharga Road,  
Zamin Pallavaram, Chennai - 600 117.

*Total Salary - 15,000/-*

*P. Vigneshvaran*  
Teacher's Signature  
*P. Vigneshvaran*

7305605455





**THE VELAMMAL  
INTERNATIONAL SCHOOL**

Affiliation No. : 1930193 - School Code : 55130

*S o a r i n g   H i g h*

To  
**Ms. K SUMEESHNA  
PERIYAPALAYAM**


**06.05.2024**

**APPOINTMENT LETTER**


With reference to your application and the subsequent interview conducted at the School premises, the Selection Committee is pleased to appoint you as a **"PHYSICAL EDUCATION TEACHER"** in **"THE VELAMMAL INTERNATIONAL SCHOOL (TVIS)"** subject to the following terms and conditions.

1. Your appointment as a **"PHYSICAL EDUCATION TEACHER"** will be effective from **27.05.2024**
2. You will be on probation for a period of two years, from the joining date.
3. You shall deposit all your certificates in original with the management.
4. You shall produce satisfactory evidence of having obtained a proper release from your present employer, if any.
5. The Management has the right to extend your period of probation to a further period at its own discretion, period.
6. During your probation period you will be paid a consolidated salary of **Rs. 16,000/- (Rupees Sixteen Thousand only)** per month plus food and accommodation.
7. Your appointment is liable to be terminated at the discretion of the Management during the period of probation without any notice.
8. In the event of your resignation after receiving the Offer Letter or during the period of probation you shall give 3 month's pay. If it is after Confirmation of employment you shall give three months prior notice or three month's pay instead.
9. The notice for resignation will be accepted only on completion of the academic year.
10. You shall agree to accept any assignment of work decided by the Management from time to time.
11. Your duties can be transferred to any other institution in VKP.
12. You shall refrain from seeking employment anywhere without the knowledge of The Management.

Kindly sign and return the Duplicate Copy of this Offer Letter immediately.

  
**Admin Director**

  
**Principal**

  
**Accepted**

**Director**



**AARTHI R**

**TCTC24180**

**DESIGNATION**  
**PRT YOGA TRAINEE**

**EMERGENCY CONTACT**  
**9789807460**

**BLOOD GRP : O+ve**

*K. Q. H. L.*  
Principal







# NALANDA

INTERNATIONAL PUBLIC SCHOOL  
& JUNIOR COLLEGE | CBSE

**KRISHNAGIRI**



2024-25

**GOKUL RAJ**  
**PHYSICAL TRAINER**



*Principal's Signature*

**8537030303 | 9150096047**



**TAKSHASHILA  
UNIVERSITY**



**Mr. KIRUBANANDAN S**

**YOGA INSTRUCTOR  
ADMINISTRATION**

  
**Registrar**



**THE VELAMMAL**  
**INTERNATIONAL SCHOOL**  
PONNERI



**2024 - 2025**

**S.RANJANI**  
**PET**

*M.V.M. Sasi Kumar*  
**Director**

M.V.M. Sasi Kumar



FATHER'S

Name : R.SELVAM

D.O.B. : 27.05.1999

Blood Group : B+

Phone No : 8072102679

ADDRESS :

5/19 MODEL HUDMEND ROAD

CIT NAGAR , KINDI (TK)

CHENNAI (DT)

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**THE VELAMMAL  
INTERNATIONAL SCHOOL**

Velammal Gardens, Kolkata High Road,  
Panchetti, Thiruvallur District,  
Chennai, Tamil Nadu - 601204

Phone : 044-27971393 / 044-27972580

Email : [info@twis.in](mailto:info@twis.in)



**Sri Chaitanya**

**Techno School**

STAFF ID CARD



Name : A. Visithira  
Employee ID : MAS363730  
Designation : Physical Education  
Department : Activity  
Contact : 7305688401  
Branch : Perumbakkam

*C. Venkatesh*

Principal Signature

No.139, Adjacent to Global Hospital, Indra Priyadharshinagar Layout,  
Perumbakkam, Chennai - 600 100.  
Ph: 7358059384 / 85





# Sri Chaitanya Techno School

The right mentor for IIT, JEE, Medical, Olympiad  
(Affiliated to the Central Board of Secondary Education, New Delhi)  
(CBSE, Affiliated No.....)

## APPOINTMENT ORDER

ID No. SCTS/46/24-25

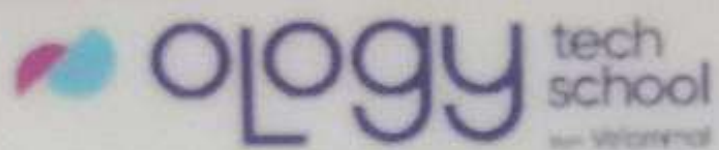
a. Name of the Applicant : VISITHIRA A  
b. S/o d/o w/o : AYYADURAI S  
c. Qualification : B.P.ED, M.P.ED  
d. Department & Designation : PHYSICAL EDUCATION TEACHER  
e. Date of Birth : 30.07.2000  
f. Date of Joining : 06.06.2024

With reference to your Application dated 03.06.2024 and the subsequent interview held at 03.06.2024 The Management is pleased to offer you the post of **PHYSICAL EDUCATION TEACHER** at **PERUMBAKKAM** Branch on a CTC (Cost to Company) of Rs. 26,800 /- Per month in words (Rupees **TWENTY SIX THOUSAND EIGHT HUNDRED ONLY**) for a period of one year on probation/adhoc-basis provided the following terms and conditions are acceptable to you:

### Your Appointment is Contingent upon the Following Conditions:

- Your minimum completion period of service should be one full academic Year. However, if your services, actions and comments are found detrimental to the institution or if you resort to corporal punishments or humiliation, or harass children either physically or mentally you shall be immediately terminated without assigning any reason. On the basis of your performance, if you are found to be not improving or showing growth in your performance, results your services will be stopped with 3 months' notice.
- You are eligible for annual increment provided your work continues and is found satisfactory. However, the grant of increment is not warranted in adverse cases of report and result.
- Your services to the institution(s) must be in strict adherence to the nature of work/ timings/ leaves/ holidays etc., as adopted by the concerned place of work from time to time.
- The employee shall teach for 6(six) periods per day or 36 periods per week and attend to counseling of students for a minimum of 6(six) hours in a week.
- You shall be given teaching periods, invigilation, substitutions, paper correction work etc. as a part of your role. The teaching periods and workload allocation is in the discretion of principal keeping in view the need. It may vary on case to case basis.
- You will not be allowed to take up any full-time/ part-time services in any other organization or institution once you are appointed.
- You are not allowed to leave the campus during the working hours without prior permission of the Principal you shall devote your whole time effort to the service of the institution and are accepted to carry out the instructions of the principal in the stabilization of the system and the growth of the institution.
- You are not permitted to take tuitions outside before or after working hours of the school.
- You are entitled for 12 days of casual leaves only per annum. Leaves availed for more than two days during the same calendar month incur loss of pay.





**A. ROSINI**

Physical Education

2024 - 2025

[www.ologytechschool.com](http://www.ologytechschool.com)

TO  
Ms. A. ROSINI  
Chennai

Sub: OFFER LETTER



Dear Madam,

With reference to your application and the subsequent interview conducted at the Velammal International School premises, the Selection Committee is pleased to appoint you as **"PHYSICAL EDUCATION TEACHER"** in **OLOGY TECH SCHOOL - MUGALIVAKKAM, CHENNAI** subject to the following terms and Conditions:

1. Your appointment as **" PHYSICAL EDUCATION TEACHER "** will be effective from **27.05.2024**
2. You will be on probation for a period of two years, from the date of your joining duty.
3. You shall deposit all your Certificates in original with the Management.
4. You shall produce satisfactory evidence of having obtained a proper relieving order from your present appointment, if any.
5. The Management has the right to extend your period of probation by a further period of one year or a part thereof as its own discretion, without assigning any reason.
6. During the year of probation you will be paid a consolidated salary of **Rs. 20,000 /- (Rupees Twenty thousand only)** per month.
7. Inclusive of EPF, ESI will be provided as per Management Norms.
8. Your appointment shall be terminated at the discretion of the Management anytime during the period of probation, without any notice.
9. In the event of your resignation after receiving the Appointment or during the period of probation, you shall give three month's pay. If it is after confirmation, you shall either give three months prior Notice or three month's pay.
10. The notice for resignation will be accepted only on completion of the academic year.
11. You shall agree to accept any assignment of work decided by the Management from time to time.
12. Your duties can be transferred to any other Institution of the Trust.
13. You shall refrain from seeking employment anywhere without the knowledge of The Management.

Kindly sign and return the Duplicate Copy of this Appointment Letter as a token of acceptance of the above terms.

A. ROSINI

ACCEPTED

PRINCIPAL





# DEVI VENKATACHALAM PUBLIC SCHOOL

CHINNAKALLUPALLI, KALENDIRA (PO), VANIYAMBADI,  
TIRUPATTUR(DT), TAMILNADU - 635751.

IDENTITY CARD 2024 - 2025

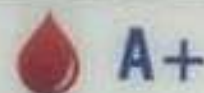


**Ms.KEERTHIKA.M**

**B.P.E.S .,**

**PHYSICAL EDUCATION TEACHER**

**D.O.B :04.04.2004**



**ADDRESS :No: 14/16A, NEW STREET,  
METTUPALAIYAM, VANIYAMBADI,  
TIRUPATTUR DISTRICT - 635751**

**Mob : 9363223170**

*Secretary*





**M. DURGAIAMMAL**

Physical Education

2024 - 2025

[www.ologytechschool.com](http://www.ologytechschool.com)

TO  
Ms. M. DURGAIAMMAL  
Chennai

Sub: OFFER LETTER



Dear Madam,

With reference to your application and the subsequent interview conducted at OLOGY TECH SCHOOL premises, the Selection Committee is pleased to appoint you as **"PHYSICAL EDUCATION TEACHER"** in **LOGY TECH SCHOOL - MUGALIVAKKAM, CHENNAI**, subject to the following terms and Conditions:

1. Your appointment as **" PHYSICAL EDUCATION TEACHER "** will be effective from **27.05.2024**
2. You will be on probation for a period of two years, from the date of your joining duty.
3. You shall deposit all your Certificates in original with the Management.
4. You shall produce satisfactory evidence of having obtained a proper relieving order from your present appointment, if any.
5. The Management has the right to extend your period of probation by a further period of one year or a part thereof as its own discretion, without assigning any reason.
6. During the year of probation you will be paid a consolidated salary of **Rs. 20,000 /- (Rupees Twenty thousand only)** per month.
7. Inclusive of EPF, ESI will be provided as per Management Norms.
8. Your appointment shall be terminated at the discretion of the Management anytime during the period of probation, without any notice.
9. In the event of your resignation after receiving the Appointment or during the period of probation, you shall give three month's pay. If it is after confirmation, you shall either give three months prior Notice or three month's pay.
10. The notice for resignation will be accepted only on completion of the academic year.
11. You shall agree to accept any assignment of work decided by the Management from time to time.
12. Your duties can be transferred to any other Institution of the Trust.
13. You shall refrain from seeking employment anywhere without the knowledge of The Management.

Kindly sign and return the Duplicate Copy of this Appointment Letter as a token of acceptance of the above terms.

*M. Durgaiammal*  
**ACCEPTED**

  
**PRINCIPAL**





# SRM

PUBLIC SCHOOL

CBSE AFFILIATION NO.: 1930869

A SENIOR SECONDARY SCHOOL



**Name** : Keerthana T

**Emp ID** : RT348

**Designation** : Physical Education  
Teacher

**Department** : Co-Scholastic

**D.O.J** : 22-May-2024

*Vijayalakshmi R*

Principal



**SRM**  
PUBLIC SCHOOL  
CBSE AFFILIATION NO.: 1930869  
A SENIOR SECONDARY SCHOOL

May 22, 2024

To  
Ms. Keerthana T,  
No: 66, Bagavathiyamman Kovil Street,  
Thottiyam Taluk, Thottiyam,  
Tiruchirappalli - 621215.

Dear Ms. Keerthana T,

**Sub: Appointment Letter**

We are happy to appoint you as a **Teacher** in SRM Public School with effect from 22<sup>nd</sup> May 2024. The basic terms and conditions of your appointment are given below:

1. You will receive a basic salary of Rs. 8,000/- (Eight Thousand Rupees Only) per month.
2. You will be on probation for a period of one year from the date of joining, at the end of which, if your services are found satisfactory, you will become a permanent staff of the school.
3. The school shall have the right to terminate the employee for cause(s) such as breach of school rules, misconduct or non-performance with immediate effect. Also the school shall not be obligated to make payment of any compensation to employee other than earned, but unpaid salary through the date of termination.
4. Your appointment will be subject to your medical fitness at the time of joining and at any time thereafter during the tenure of your employment with the school. The school reserves the right at all times, to direct you to undergo a medical check-up to ascertain your continued fitness for the job.
5. You will abide by the rules and regulations of the institution which can be altered by the institution as and when required.
6. You will devote the whole of your time, attention and ability to the business of the school and will observe all rules and regulations as applicable to you from time to time. You should not accept any employment, part-time or otherwise, or be interested directly or indirectly in any activity likely to affect or compete with those in which school is interested.





# S.A. ENGINEERING COLLEGE

(AUTONOMOUS)

Sponsored by Dharma Naidu Educational and Charitable Trust  
Accredited by NBA, NAAC with 'A' Grade & ISO 9001 : 2015 Certified Institution  
Approved by A.I.C.T.E. and Affiliated to Anna University  
Poranamallee - Avadi Main Road, Thiruvallur, Chennai - 600 077  
Phone : 2680 1999, 2680 1499, Fax : 2680 1899



Date

**THIRU.Mr.S.AMARNAATH**  
**CORRESPONDENT**

**30.10.2024**

No.SAEC/Rec/2024-2025/ Teaching / Physical Director

## APPOINTMENT ORDER

**Sub:**S.A.Engineering College, Chennai - 77 - **Ms.V.Kowsalya** - Appointed as **Physical Director - Physical Education Department - Orders -Issued.**

**Ref:** Application dated 21.10.2024 of Ms.V.Kowsalya

With reference to the application cited above and consequent to the interview attended on 21.10.2024, **Physical Director** is appointed as **Physical Director** in **Physical Education Department** of S.A.Engineering College, Chennai.

Her Salary will be fixed as per college norms. She will also be eligible to draw other allowances as applicable from time to time.

She will have to submit all the original certificates to the Principal at the time of receiving the Intimation of Selection / Orders of Appointment. No TA/DA will be payable to her to join duty.

She will be on probation for a period of one year from the date of joining duty. She is eligible to draw the Consolidated Salary of **Rs.28,000/-** during the probation period.

Other terms and conditions of employment will be as per the existing rules of the College. A copy of the conditions of employment is enclosed.

She is requested to report for duty to the Principal on 04.11.2024.

Also she is requested to submit her consent letter to the undersigned immediately, in confirmation of the receipt of the orders of appointment. Kindly acknowledge the receipt of the Appointment Order.

*S. Amarnath*  
**CORRESPONDENT**

To:  
Ms.V.Kowsalya  
No:2/480, Iyaar Street,Mudur Village  
Arakonam, Ranipet District - 631003  
Phone - 8838851141.



*J. [Signature]*  
**CHAIRMAN**



**S.A. ENGINEERING  
COLLEGE  
AUTONOMOUS**



**Ms.KOWSALYA V**

**PED**

**Assistant Physical Director**



  
**DIRECTOR**

NBA, NAAC Accredited & ISO 9001-2015  
CERTIFIED INSTITUTION



**SRI V. RAMAKRISHNA HIGHER SECONDARY SCHOOL**



**A.ARJUN**

**Physical Director**

**2024-25**

**Head Mistress**

No:51A, NRS Road, Thiruvottiyur, Chennai -19.  
mail: [shivramakrishnaschool@gmail.com](mailto:shivramakrishnaschool@gmail.com)





# SRI.V. RAMAKRISHNA HIGHER SECONDARY SCHOOL

# 51-A, North Railway Station Road, Thiruvottiyur, Chennai - 600 019.

Cell No. : 78454 66882, 91504 24980 Phone No. : 044- 3559 4369

Email : ramakrischool@yahoo.com

**Mrs. R.RAMATHILAGAM**

Headmistress

Date: 25/09/2024

Mr. A. Arjun  
No: 486, 4th Cross Street,  
1st Main Road, M.M.D.A Colony,  
Mathur, Manali,  
Chennai - 600 068

Subject: Appointment as Physical Education Teacher

Dear Mr. Arjun,

With reference to your application and the subsequent interview, we are pleased to appoint you as a Physical Education Teacher on a probationary period of eleven months at Sri V. Ramakrishna Higher Secondary School, Thiruvottiyur, under the following terms and conditions:

1. Salary: Effective from your joining date (i.e., 12<sup>th</sup> June 2024), you will be paid a consolidated salary of ₹18,000/- (Rupees Eighteen Thousand Only) per month.
2. Duties: You are expected to perform your duties with dedication and efficiency.
3. Reporting: You will report to the Headmaster for all relevant matters and to the management as required.
4. Conduct: Any breach of the conditions in this letter, misconduct, or behavior that brings disrepute to the management or its employees/students, or unauthorized borrowing of money, will lead to immediate discharge without notice or salary in lieu thereof. In such cases, you will have no claim on the management.
5. Termination: Either party may terminate the services with three calendar months' written notice or salary in lieu thereof.
6. Regulations: You will be governed by the various rules and regulations in force from time to time.
7. Leave: You are eligible for one casual leave per month.
8. Assignments: During your tenure, you may be assigned any class or task by the Headmaster, which you are expected to undertake without objection.
9. Working Hours: The working hours are from 7:30 AM to 5:30 PM, subject to change based on requirements.

Kindly return the duplicate copy of this order, duly signed, as a token of your acceptance and indicate your date of joining.

We extend our best wishes for your success in this role.

Sincerely,

Headmistress

25/09/2024



**Planys Technologies Pvt. Ltd.**  
No 5, Jaya Nagar Extension,  
Balaji Nagar Main Road, G.K Avenue,  
Puzhuthivakkam, Chennai-600091  
CIN: U72900TN2015PTC100872

**02<sup>nd</sup> Jul 2024**

Dear **Mr. Vishwakiran B V S**,

Congratulations! We take great pleasure in welcoming you to our organization. Based on your interview evaluation, we are pleased to offer you the position of **Senior Engineer - Products & Research** with **Planys Technologies Private Limited**.

Detailed salary structure and employee benefits are provided in Annexure A

This offer of employment with Planys is subject to the successful verification of information provided by you during the hiring process.

Your employment with us will be governed by the terms & conditions as mentioned in **Employment Agreement** and by the policies, rules and guidelines of Planys as applicable to you from time to time. You will also be required to sign and agree to the **Confidentiality Agreement** when you join Planys.

This employment offer will be valid only for 2 days from the date of issuance of this letter. You are requested to communicate the acceptance of this employment offer, by providing a signed copy of this document either by post or via email. In case if we do not receive your acceptance as stated above, this offer will be deemed to be cancelled without any further notice.

We would like you to join on or before **03<sup>rd</sup> Jul 2024**. If you are unable to report for joining on the said date you are requested to inform the company in writing immediately with appropriate reason.

We are confident that you will make significant contribution to our success and hope that your service with us will be long, pleasant and of mutual benefit.

Wish you a great career ahead with Planys!!!

For **Planys Technologies Private Limited**.

Accepted by:

Place:

Date:

**Paremvir Malik**

**Lead - Human Resource**





VELAMMAL  
**BODHI CAMPUS**  
KANCHIPURAM



2024 - 2025

TAMILMOZHI E

PET

*Signature*  
Director

# BHAKTAVATSALAM VIDYASHRAM



No.14, 31<sup>st</sup> Street, Periyar Nagar, Korattur, Chennai-600 050  
Phone Nos. 044-2687-0899/2687-2891; Fax 2687-2699  
E-mail [info@bvbhse.ac.in](mailto:info@bvbhse.ac.in) [www.bvbhse.ac.in](http://www.bvbhse.ac.in)

## APPOINTMENT ORDER (NON-TEACHING)

Date : 01.07.2024

To

Ms.R.Pavithra  
No.858, Kamar 1<sup>st</sup> Street  
Karimedu, Palavedu  
Thiruvallur, Chennai - 600 055

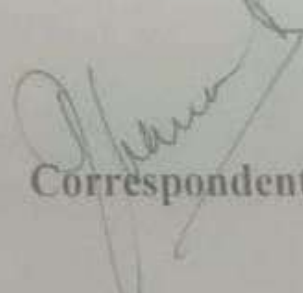
Sir/Madam,

With reference to your job application and the subsequent interview conducted on 23.04.2024 followed by further discussion dated 23.04.2024, we are pleased to inform you that you are selected and appointed in Bhaktavatsalam Vidyashram, Chennai on the terms and conditions applicable.

1. You will be designated as : PHYSICAL EDUCATION TEACHER
2. Your date of joining is : 01.06.2024
3. You will be paid a consolidated amount of : INR. 23,000 / month

The employment offer has been made based on the information furnished by you. In the event of there being any discrepancy in the information provided by you or in the documents provided by you for securing the appointment, then the offer made to you shall be null and void and the appointment would stand automatically withdrawn without assigning any reason thereof. The Management will have the sole discretion in this matter.

If you are willing to accept the post offered under the above terms and conditions, you may return the duplicate copy of this letter duly signed in token of your acceptance. We look forward to a long and mutually rewarding association with you as a member of Bhaktavatsalam Vidyashram.

  
Correspondent





**SRI RAJALAKSHMI  
MATRIC.HR.SEC.SCHOOL**

No.3-A,4<sup>th</sup> Main Road, Rajalakshmi Nagar,  
Velachery, Chennai-600 042.  
Contact No - 814860 3366

**IDENTITY CARD 2024-25**



B+Ve

NAME : S.SATHISH KUMAR  
DESIGNATION: P.E.T  
D.O.B : 03-07-1999  
S/O : M.K.SOMU  
ADDRESS : No:3A,IV<sup>TH</sup> MAIN ROAD,  
RAJALAKSHMI NAGAR,  
VELACHERY,CHENNAI-600042  
MOBILE NO : 8098762825 - 9787076712

*Pradyumn*  
CORRESPONDENT



June 25, 2024

• **Mr. Sanjith T K**  
Thattarakandi House,  
NCC Road  
Malappuram, Kerala  
676303

**Subject: Appointment Letter**

Dear **Mr. T K**,

This has reference to our earlier discussions and the subsequent letter of offer issued to you. We are pleased to issue you this letter of appointment, setting out the details of your employment with **NSHM College of Management & Technology - Durgapur Group of Institutions**. This appointment takes effect from your date of joining under the following terms and conditions:

**DESIGNATION, GRADE AND PLACEMENT:**

You are designated as per details given below. Your designation is merely indicative of the responsibilities, which you are required to carry out. You will be initially placed at **Durgapur** however, it is expressly understood that your services are transferable to any of our Offices/Centres/Campuses at the sole discretion of the Management.

1)	Designation	:	Assistant Professor
2)	Pay Scale	:	15,600 - 39,100
3)	Entity	:	DGPNCMT-149

**DATE OF JOINING:**

Your date of joining the services of the Organization is effective from **June 08, 2024**.

**LEAVE:**

You shall be entitled to leave as per policy.

**PROBATION:**

You will be on a probation for a period of **6 (Six) Months**, from the date of joining which may be extended at the discretion of the Organisation. Your confirmation will be subject to satisfactory performance as per the policy of the Organisation.

**NSHM College of Management & Technology, Durgapur**

**A Division of NSHM Academy**

Arrah, Shibhala via Muchipara | Durgapur | West Bengal | India | Pin 713 212 | Phone & Facsimile: +91 343 253 3813 / 14  
contactus@nshm.com | www.nshm.com



### Annualised Compensation Structure

Name:	Mr. Sanjith T K	Designation:	Assistant Professor
Pay Band:	AP2	Level:	AL7A
School / Portal:	NBS-149	Department:	DOMS-149
Type:	Academic	Location:	Durgapur

Salary Components	Amount (INR)
Basic Salary	15600
Grade Pay	6000
Fixed Dearness Allowance	10800
House Rent Allowance	3240
Medical Allowance	300
Non-Cumulative Pay (if any)	5250
Employer's contribution towards ESIC (if applicable)	0
Employer's contribution towards Provident Fund (if applicable)	1800
Special Pay (if any)	0
Flexi Pay (if any)	0
<b>TOTAL MONTHLY COMPENSATION</b>	<b>42990</b>
Annual Festival Allowance (if any)	0
Annual Performance Linked Incentive (if any)	0
<b>TOTAL ANNUAL COMPENSATION</b>	<b>515880</b>

#### GRATUITY:

Your entitlement to payment of Gratuity will be governed by the statutory provisions of the payment of Gratuity Act, 1972.

#### HEALTH INSURANCE POLICY:

You would be covered under a Group Health Insurance Policy for an amount of Rs. 2,50,000/- (Two-Lakhs Fifty Thousand only).

#### ACCIDENT INSURANCE POLICY:

You would be covered under Group Accident Insurance Policy for an amount of Rs. 10,00,000/- (Ten-Lakhs only).

Kindly note that your salary is strictly confidential and you are expected to maintain the confidentiality. Any breach of this confidence will be viewed with utmost seriousness. Any tax liability arising out of your compensation should be borne by you and it will be as per the Income Tax Rules.

Your appointment with us is subject to your being found medically fit and satisfactory reference checks and clearance from any secrecy /service agreements that you may have executed which have a bearing on your working with us. The relieving / resignation letter from your previous organization has to be submitted on your joining the company. Any extension of the same would require a formal approval from the Managing Trustee which in case should happen before disbursement of your first monthly salary.





### **WORK TIMINGS:**

You will have to abide by the timings and the hours of work applicable to the Organization. However, there may be certain work exigencies that may require of you to stay beyond stipulated work hours.

### **SUPERANNUATION:**

The age of superannuation, in your category of employment has been fixed at **65**. Your date of superannuation would be the **last working day of the month** in which you would attain the age of superannuation.

For determination of age, the details in the documents furnished by you and verified by the Organization at the time of joining, will be deemed to be final and binding.

### **CESSATION OF EMPLOYMENT:**

Your services can be terminated on either side by giving **45 (Forty-Five) days' notice or payment of equivalent consolidated salary, in lieu thereof.**

Please note that in case of any breach of trust, gross negligence of duty or for any other reasonable cause, your services could be terminated without notice, and in such case no payment shall be made in lieu thereof.

You are required to hand over the charge, property and material of the Organization in your possession at the time of separation.

**No leave is admissible during the notice period.** You will not be released in the middle of a semester irrespective of serving the notice period or paying money in lieu thereof. Resignation/leaving the organization in the mid-semester are generally not permitted in the interest of the academic schedule.

If you absent yourself without sanctioned leave or remain absent beyond the period of leave originally granted or subsequently extended, you shall be considered as having voluntarily terminated your employment without giving notice unless you:

- a) Return to work within eight days of commencement of such absence; and
- b) Give an explanation to the Management regarding such absence.

### **CONFIDENTIALITY:**

During the course of your employment, you will be exposed to certain Organization's trade secrets consisting (but not necessarily limited to): technical information including methods, processes, formulae, systems, techniques, inventions, computer programs and research projects, and business information.

Hence you are informed that you shall not during, or at any time after the termination of your employment with the Organization, disclose or divulge to others including future employers, any trade secrets, confidential information, or any other proprietary data of the Organization in violation of this agreement.

Upon the termination of your employment from the Organization you shall return all (and not retain any) documents and property of the Organization, including (but not necessarily limited to) drawings, blueprints, reports, manuals, correspondence, customer lists, computer programs, and any material relating to the Organization's business, or obtained by you during the course of your employment.





The Organization may notify any future or prospective employer or third party of the existence of this agreement, and shall be entitled to full injunctive relief, or any other legal remedies available for any breach.

#### **INTELLECTUAL PROPERTY:**

The rights to any invention, discovery or creation of any system or method related to the Organization's operation and arising out of any work done in the course of your employment will automatically vest with **NSHM College of Management & Technology - Durgapur Group of Institutions**. In this connection, where required, the Organization may obtain patent rights in its name (or jointly with others) based on the fact of your invention, discovery or creative effort. You are specifically made aware that you will not be eligible to any additional compensation for such act of yours, and that any rewards that the Organization may choose to bestow upon you will not be deemed to confer any rights towards that invention, discovery or improvement in the system or method for you.

#### **COPYRIGHT:**

The Copyright and Intellectual Property Right of all material produced by you during your tenure shall vest with **NSHM College of Management & Technology - Durgapur Group of Institutions** and only **NSHM College of Management & Technology - Durgapur Group of Institutions** shall have the exclusive rights to deal with them in any manner whatsoever.

#### **GENERAL:**

- 1) You are required to adhere to the disciplinary requirements of the Organization.
- 2) You shall not, without express permission, undertake any other business, work, or public office, on payment or otherwise. In the event of breach of this condition on your part, you will be liable for termination of your services with immediate effect.
- 3) If any of the particulars furnished by you in your application or interview is found to be false or incorrect, your services are liable to be terminated without any notice or compensation.
- 4) You shall not at any time or times without the consent of organization, disclose, divulge or make public, except under legal obligation any of the process, accounts, transactions or dealings of the organization.
- 5) You shall diligently and faithfully carry out instructions given to you by your superiors in connection with the organization and, to the best of your power, skill and ability, improve the process and interest of the organization you are required to serve.
- 6) The result of all the researches carried out by you during your employment would be the property of the organization and such patents as may be granted to you shall also be assigned to the organization.
- 7) You shall also not seek to obtain patent rights on any work or process carried out by you without the previous consent of the organization.
- 8) You undertake and agree that all organization's property including all correspondence addressed to or by you, by or to the organization including press and other copies of such correspondence and all vouchers, books, documents, papers, records, (including all note books containing notes or records of business prices of the products dealt in) or samples or other goods belonging to the organization and other market data, catalogues and literatures, circulars and other papers and documents or articles or property of any nature whatsoever relating to the organization's business which shall come into your possession in the course of your employment or otherwise shall be the absolute property of the organization and that you will at any time during the validity of this agreement or upon termination thereof for any cause whatsoever deliver up to the same to the organization on demand without claiming any lien whatsoever thereon.



- 9) You shall intimate in writing to the management any change of address within a week from the change of the same, failing to which, any communication sent on your last recorded address shall be deemed to be served on to you.
- 10) The management has the right to get you medically examined by any certified medical practitioner during the period of your service. In case you are found medically unfit to continue with the job, you will lose your lien on the job.

#### CODE OF CONDUCT:

- 1) You are not authorized to represent the Organization at any public forums, press meetings/conferences or publish articles in magazines/newspapers unless otherwise authorized by the Centre Director or other person as the Management may authorize from time to time. Any views expressed in your personal capacity will be treated as your own and not that of the Organization. The Organization will not be responsible or liable for any claims that may arise out of such views.
- 2) You will be bound by the rules and regulations as declared by the Management hereafter, from time to time, in relation to conduct, discipline, medical fitness, leave, holidays and all matters relating to terms and conditions of service, organization's confidentiality and general code of conduct.
- 3) You will abide by all statutory and regulatory laws at all times and violation of any of these will attract immediate termination of employment.

This letter of appointment is based on the information furnished in your application for employment and the interviews you had with us. If at any time in future, it comes to light that any of this information is incorrect or any relevant information has been withheld, then your employment is liable to be terminated without notice.

In the event of any dispute regarding the terms and conditions of your appointment, you will be subject to the jurisdiction of the relevant courts of law at **Kolkata**.

Please return the duplicate copy of this letter, duly signed on all pages, as a token of your acceptance of the above terms and conditions.

Welcome to **NSHM Knowledge Campus**! We wish you a satisfying and enriching career with us.

For and behalf of,  
**NSHM Knowledge Campus**  
(a division of **NSHM Academy**)

**Janakraj Gupta**  
*Head – Human Relations & Talent Development*

**Confirmed & accepted by:**





தமிழ்நாடு உடற்கல்வியியல் மற்றும் விளையாட்டுப் பல்கலைக்கழகம்  
**TAMIL NADU PHYSICAL EDUCATION AND SPORTS UNIVERSITY**  
(Estd. by the Govt. of Tamil Nadu Under Act No. 9 of 2005)  
Accredited with "B++" Grade by NAAC

Melakottaiyur Post, Vandalur-Kelambakkam Road, Chennai - 600 127. Tamil Nadu, India.  
Tel : 044 - 27477906 E-mail : regtnpesu@gmail.com Website : www.tnpesu.org

**PROCEEDINGS OF THE REGISTRAR, TAMIL NADU PHYSICAL EDUCATION AND  
SPORTS UNIVERSITY, CHENNAI - 600127**

**Present: Dr.I.LILLY PUSHPAM**

Proc. No. 2644-6-C/TNPESU/Estd.,/R2/GL/APPT-T/SBK-3/2024, dt; 18.07.2024

Sub: TNPESU - Establishment - Engagement of Guest Lecturer in Sports Bio-mechanics  
and Kinesiology for Temporary Basis - order issued - Reg.

Ref: Vice-chancellor Approval Date: 15.07.2024.

\*\*\*\*\*

It is by direction to inform that, the Tamil Nadu Physical Education and Sports University is pleased to engage **Ms.D.HEMA** Guest Lecturer in Sports Bio-mechanics and Kinesiology of this University on consolidated remuneration of Rs.20,000/- (Rupees Twenty thousand only) per month for the period of Ten Months (or) closure of academic year 2024-2025 (or) regular post is filled whichever is earlier, subject to the following terms and conditions.

**Terms and conditions:**

1. The post of Guest Lecturer is purely temporary post.
2. Consolidated Remuneration of Rs.20,000/- (Rupees Twenty thousand only) will be paid per month.
3. One month's notice must be given before leaving work. If not, you can pay one month's salary to the university account and be released from the work.
4. He/ She should work under the supervision of the Head of the Department, Exercise Physiology and Bio-mechanics and the Registrar of Tamil Nadu Physical Education and Sports University.
5. He/ She should work as per the working days (Monday to Saturday) and working hours of the concerned Department, Tamil Nadu Physical Education and Sports University.
6. Apart from giving lectures to the students of the department, his/her work shall include undertaking extension activities.
7. He/ She has to perform such other duties out of office hours as may be assigned by the university authorities from time to time.
8. He/She should report for duty immediately after the receipt of the order and the engagement shall take effect from the date of his joining duty. At the time joining, he/she should furnish all the original certificates of his educational qualification etc.,

and Physical fitness certificate obtained from an authorized medical attendant, working in a Government Hospital.

9. His/Her headquarters is in Chennai. If he desire to move out of the headquarters on official business, prior permission shall be obtained from the authorities.
10. If at any time it comes to the notice of the University Authority that he has made any false statement in his application, certificates and submitted any false documents therewith, suppressed or concealed from the university or any information which would disqualify his/her engagement, his/her services will be terminated without assigning any reasons whatsoever. In addition, the university reserves the right to take any suitable action as it deems fit.
11. If, he/she accepts the engagement on the above terms and conditions the duplicate copy of this order duly signed by he/she should be returned within Five days from the date of this communication to the undersigned as your acceptance and report for duty, immediately to the Registrar of Tamil Nadu Physical Education and Sports University.
12. If He/She accepts the engagement, he/she should join the above post within seven days from the receipt of this order.
13. He/She is requested to acknowledge the receipt of this order immediately.

To

**Ms.D.HEMA**  
No.36, Kavarai Street, Palue,  
Chengalpattu - 603101.  
dhemabiomech@gmail.com / 6379418894



  
REGISTRAR

---

ACCEPTED THE OFFER OF ENGAGEMENT ON TERMS AND CONDITIONS STIPULATED ABOVE

Signature:

Name :

Dated :

---

Copy to:

1. The Head of the Department, Exercise Physiology and Bio-mechanics
2. The Finance Officer, TNPESU
3. Individual File





**SPORTSMECHANICS™**

GSTIN: 33AAKCS0991D2ZE | CIN No: U73100TN2006PTC067937

**OFFER LETTER**

**August 14, 2024**

Dear **Mr. Santhosh G,**

SportsMechanics is pleased to make you an offer as **Executive - Sports Operations** in the company.

The value of compensation (CTC) will be as mentioned below

**1. Rs. 3,60,000/- Gross P.A. (Annexure - I)**

Also please note that the gross CTC (Annexure - I) mentioned will be subject to deductions namely Income tax, Provident fund & other statutory deductions.

The Duties and Responsibilities are detailed in Annexure - II.

You will be under probation for a period of Six months.

You are expected to join the company on or before **14<sup>th</sup> August 2024** and your appointment will commence from your date of joining. The terms of the offer will be as per the employment contract executed between you and the company.

Please indicate your concurrence by signing both copies of this letter and returning one copy us. We look forward to working with you

With Warm regards,

For **SPORTSMECHANICS INDIA PVT LTD**

**Authorized Signatory**



**AGREED:** \_\_\_\_\_

**NAME:** Santhosh G

**DATE:** \_\_\_\_\_





**Annai Arul  
Public School**  
(Run by J Selvan Educational Trust)  
AFFILIATION NUMBER 1931522

Date: 21-03-2024

Dear Ms. Indira.V,

**Offer for Employment**

Greetings from Annai Arul Public School,

We are pleased to offer you employment in our organization as **Counsellor** on the following terms and conditions.

You will be under probation for Six months.

Monthly Cost to the Company is **Rs. 23,800** /- per month (Rupees Twenty Three Thousand Eight Hundred only). You may also eligible for other compensation and fringe benefits subject to terms set by Annai Arul Public School, any of which may be amended from time to time.

Your employment is subject to:

- Proof of your educational certificates.
- Proof of your address.
- You have to fill Joining form, Applicant Profile form, PF- Nomination form etc... Arrange to submit it on or before your joining.

Please note that this is only a provisional offer for employment and is not to be constructed as an appointment letter.

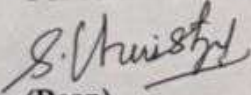
The representations contained in this offer letter and enclosures surpass all prior written or oral presentations or communications pertaining to Annai Arul Public School offer of Employment.

Kindly sign the duplicate copy of this letter as token of your acceptance of the provisional offer. A detailed appointment letter would be sent to you once you fulfill our employment conditions.

**Wishing you the very best!**

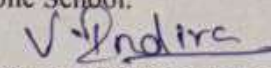
Sincerely,

For Annai Arul Public School,

  
(Dean)

I have read, understood and accept the above terms and conditions of employment. Also, I am aware that I will be governed by the service rules and regulations of Annai Arul Public School.

Date: 31/4/24

  
(Signature of the Candidate)





# ZION SCHOOL

KODAIKANAL - 624 101.



**G. Praveen**

B.P.Ed.,

*P. Jagapaulay*  
Principal

Valid Thru  
2024 - 2025

**Physical Education Teacher**