

**ONLINE Ph.D COURSE WORK EXAMINATION GUIDELINES**

1. Examinations will be held through online as per the time table uploaded in the University website.
2. Question paper will be sent to the e-mail ID registered by the candidate in the examination application form by 10 minutes before the commencement of examination on each day / session.
3. Candidates should write the examination in A4 sheets and one side only and mark page number on each sheet.
4. The front page to be enclosed by the student with their answer sheet is attached herewith (annexure-I). candidates are instructed to take necessary print out to attach the duly filled in sheet with their each day examinations.
5. Candidate should complete the examination at 1.00 p.m. & 5.00 p.m. for forenoon and afternoon session respectively.
6. After completion of the examination, the candidates should scan each written page in an order serially and upload in **PDF** format to [coetnpesufeb2022@gmail.com](mailto:coetnpesufeb2022@gmail.com) within 20 minutes.
7. All candidates are instructed to send the hard copies of the written answer sheets to the Controller of Examination on each day of the examination by registered or speed post.
8. In case of any difficulties to be faced by the candidates in downloading the question papers and in uploading the scanned copies of the answer sheets. They are informed to contact the office of the Controller of Examination at 044-27477914/27477915.