



தமிழ்நாடு உடற்கல்வியியல் மற்றும் விளையாட்டுப் பல்கலைக்கழகம்

TAMIL NADU PHYSICAL EDUCATION AND SPORTS UNIVERSITY

(Estd. by the Govt. of Tamil Nadu Under Act No. 9 of 2005)

Accredited with "B" Grade by NAAC

Melakottaiyur Post, Vandalur-Kelambakkam Road, Chennai - 600 127. Tamil Nadu, India.

Tel : 044 - 27477906 E-mail : regtnpesu@gmail.com Website : www.tnpesu.org

APPLICATION FOR THE POST OF CONTROLLER OF EXAMINATIONS

Advertisement No.2402-2/TNPESU/Estb.,/R2/COE/2023

**Write in English and CAPITALS.**

Use only **Blue/Black Ball Point Pen**. Use of Green/ Red Pen/ Pencils prohibited.

<b>DD No.</b>	<b>Date:</b>	Please affix your recent passport size photograph (Self Attested)
<b>Name of the Bank</b>	<b>Branch:</b>	
<b>Amount Rs.</b>		

GENERAL INFORMATION OF APPLICANT

01.	Full Name (in CAPITAL LETTERS )	
02.	Father's / Mother's / Husband's Name	
03.	(a) Date of Birth (b) Age (as on 1 <sup>st</sup> July 2023) (Attach S.S.L.C. certificates Annexure I) (c) Gender(appropriate)	Male/ Female/ Others
04.	Place of Birth and Nativity (a) Place (b) District (c) State	
05.	(a) Nationality (b) Religion (c) Mother Tongue (d) Community (Attach self-attested copy of the community certificate as Annexure II) (✓appropriate)	
06.	(a) Address for communication  (b) E-mail (including alternate, if any) (c) Mobile No. (including alternate, if any) (d) Aadhar No.	

07.	Vernacular language studied (√ appropriate)		Study	Tamil	English
			SSLC		
			HSC		
			UG		
			PG		
08.	Other languages known	To speak			
		To read			
		To write			

09. Present Position :		
a.	Designation	
b.	Organization	
c.	Pay Scale	
d.	Date of appointment to the present post	
e.	Total Experience (as on Date of advertisement, In Years and Months)	

10. (a) Educational Qualifications (from highest degree)

S.No.	Degree/ Diploma	Discipline	Institution / University Studied	Year of passing	Regular/ Part time/Distance / OUS	%of Marks/ CGPA

*(Attach self- attested copy of certificates as Annexure III)*

(b) Other examinations passed, if any

S.No.	Name of the examination qualified	Month & Year

*(Attach self- attested copy of certificates as Annexure IV)*

11. Experience in previous and present employment (including Post-Doctoral Fellowship)

S.No.	Employer	Position	Pay drawn	Period of employment				
				From	To	Y	M	D
Total								

(Attach service certificates with salary details as Annexure V)

12. Administrative Experiences

(Registrar/ COE/ Principal/ Dean/ Director/ HoD/ Co-ordinator/ etc.)

S.No.	Institution	Position	Duration				
			From	To	Y	M	D
Total							

(Attach supporting documents as Annexure VI)

13. (a) Member in Academic bodies

(Syndicate/ Senate/ Academic Council/ BoS/ Selection committee/ etc.)

S.No.	Name of the Body	Position	Institution	Duration				
				From	To	Y	M	D
Total								

(Attach supporting documents as Annexure VII)

(b) Co-curricular services (Co-coordinator/Officer-NSS/NCC/YRC/etc.)

S.No.	Name of service	Position	Institution	Duration				
				From	To	Y	M	D
Total								

(Attach supporting documents as Annexure VIII)

14. Research Contributions

(a) Research guidance

Degree	Awarded	Submitted
Ph.D.		
M.Phil.		

(Attach award letters as Annexure IX)

(b) Projects obtained

S.No.	Title	Funding agency	PI/ Co-PI	Amount Sanctioned	Duration (in year)	Completed/ Ongoing

(Attach sanction orders/UCs as Annexure X)

c) Institution/Department projects Associated (SAP/FIST/RUSA/etc.)

S.No.	Scheme	Funding agency	Institution/ Department	Amount received	Duration (in year)	Completed/ Ongoing

(Attach sanction orders as Annexure IX)

d) Intellectual Property Rights (Patents/Copy rights etc.)

S.No.	Title of the IPR	Type and Number	Date of award/publication

(Attach sanction orders as Annexure IX)

15. Research Publications

(a) Original Articles (Nos. only) (UGC CARE-Group I and II Journals only)

National	International

UGC-CARE Publication (Group I)	SCI/SCI-E/ SSCI (GroupII)	h-index (Scopus)	Total Citations (Scopus)	i10index (Google Scholar)	Cumulative impact factor

(Provide list of publications in national and international journals separately along with article first page which includes indexing details also as Annexure X in the form at provided)

(b) Books authored

S.No.	Author(s)	Title	Year of Publication	Name of the Publisher	ISBN

(Pages pertaining to ISBN and author's name to be enclosed as Annexure XI)

(c) Books edited

S.No.	Editors	Title	Year of Publication	Name of the Publisher	ISBN

*(Pages pertaining to ISBN and author's name to be enclosed as Annexure XI)*

(d) Book chapters

S.No.	Author(s)	Title	Name of the Book	Page No. & Year	Publisher	ISBN

*(Cover page and chapter first pages starting from recent to be enclosed as Annexure XI)*

16. Events participated/ organized

a) Presentations made in Seminars/Symposium/Conferences/Workshops

S. No.	Particulars	National (in Nos.)	International (in Nos.)
i.	Invited talks/lead papers		
ii.	Papers presented by the applicant		

*(Provide list in the given format and attach certificates as Annexure XII)*

(b) Conference/ Workshop/ Seminar/ Symposium organized

(as Organizing Secretary/Convener/ Joint Secretary)

*(Provide list in the given format and attach supporting documents as Annexure XIII)*

i. International level (Nos.) :

ii. National level (Nos.) :

iii. State level (Nos.) :

(c) Training undergone

( other than mandatory refresher / orientation programmes)

S.No.	Title	Institution & Location	Period		Sponsor	Knowledge Gained
			From	To		

*(Attach supporting documents as Annexure XIV)*

(d) Training organized (as Organizing Secretary/ Convener/ Joint secretary only)

S.No.	Title	Institution & Location	Period		Sponsor	Amount received	Knowledge imparted
			From	To			

(Attach supporting documents as Annexure XIV)

17. Country visited for academic purpose only

S.No.	Country	Period		Purpose	Funding Agency	Amount
		From	To			

(Attach supporting documents as Annexure XV)

18. Achievements

(a) Awards/Medals

S.No.	Name of the award/medal	Year	University/State/ National/ International

(Attach supporting documents as Annexure XV)

(b) Fellowships

S.No.	Name	Institution	Funding agency	Amount	Period	
					From	To

(Attach sanction orders as Annexure XVI)

19. Membership and position held if any in professional societies

S.No.	Name of the Professional body	Member/ Position	Period	
			From	To

(Attach supporting documents as Annexure XVII)

20. Sports / Games Participation/ Achievement Particulars to the candidate  
(please specify the name and level of the game / sports with year and provide the list)

Inter University	Inter State	International

21 .Your Vision for the TNPESU as Controller of Examinations (Maximum 500 words)

22. Is there any commitment to serve in any organization? If so, give details.

23. Whether any disciplinary/court cases pending (if yes, provide details)?

24.If appointed for the post, time required for joining the duty.

25. List three references intimately known to you with the address, e-mail and mobile number who concert if your professional competency (Relatives should not be included).

S. No.	Name of references and Designation	Address for Communication	E-mail	Mobile/Landline
1.				
2.				
3.				

## **DECLARATION**

I ----- hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief and in the event of any of the information being found false or incorrect or any ineligibility being detected before or after the interview, my candidature is liable to be cancelled and action initiated against me. Further, I declare that there are no criminal / departmental proceedings pending / contemplated against me.

**Place:**

**Signature:**

**Date:**

**Name and Designation:**

\*\*\*\*\*

## **RECOMMENDATIONS OF THE HEAD OF THE INSTITUTION**

This application for the post of Controller of Examinations, Tamilnadu Physical Education and Sports University of Dr./Mr./Mrs./\_\_\_\_\_ is forwarded to the Registrar, *Tamilnadu Physical Education and Sports University, Chennai* and the undersigned has no objection.

***Signature with seal***

***Head of the Institution/ Organization***

NOTE: The confidential report of the candidate may be sent separately by forwarding authority on the same day in a separate cover. The cover containing the confidential report may be superscripted as "Confidential report of \_\_\_\_ (name) applied for the post of Controller of Examinations".





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## DATA SHEET FOR THE POST OF CONTROLLER OF EXAMINATIONS

(to be filled by the candidate)

Name of the Candidate					
Address for Communication With e-mail id and mobile number					
Educational Qualification					
Date of Birth		Year	Month	For Office use only	
Age (as on last date of application)					
1.	Total Teaching Experience (as on last date of application)				
2.	Administrative Experience	Principal/Head/Director			
		Registrar/COE/Dean			
		Co-ordinator/ Warden			
		Syndicate Member			
3.	Research Publications (UGC CARE Group I and II)		Numbers Only	For Office use only	
		National			
		International			
4.	Conference / Seminar etc. (Presented / Invited talk)	National			
		International			
		Invited talk			
5.	Conference/ Seminar/ Workshop / Training Organized (as Org. Secretary/ Joint Secretary/ Convener)	3 day and above			
		Less than 3 day			
6.	Country visited for academic purpose only	Conference / Workshop			
		Training/ Visiting Professor not less than five days			

7.	Projects	Funding Agency	PI/Co-PI	Amount (in Lakhs)	For office use only
		<b>Total</b>			
	Associated in obtaining funds like DST-FIST, UGC-SAP, RUSA etc.	No. of Projects associated			
		Amount mobilized (in lakh)			
8.	Research Guidance (in Nos)			Numbers only	For Office use only
		Ph.D. Awarded			
		M.Phil Awarded			
9.	Book(s)	Authored/Co-authored			
		Edited/Co-edited			
		Chapters as one of the author			
10	IPR	Patents/Copyright			
	Awards from Govt./Govt. Recognized Bodies	State/National/International (UGC/DST/INSA/AICTE/DBT/ICSSR/ICMR/CSIR/NBHM/DRDO etc.)			
11.	Co-curricular activities	NSS/YRC/RRC/NCC/Nodal officer/etc.			
	Membership in professional bodies	Officer bearer			
		Member			

**Evidences for the above details are to be produced at the time of interview**

I certify that the information furnished above are true and correct to the best of my knowledge and belief. If there is any incorrect or false information having been furnished or that may come to light in due course. I find myself for such action as the University may decide.

**Signature of the Candidate**

**Name:**



## TAMILNADU PHYSICAL EDUCATION AND SPORTS UNIVERSITY

Chennai - 60127

### CHECK LIST

(Please ensure that then closures are attached in order in all copies of application)

S.No.	Attachment	Particulars/Supporting documents	Page No.
1.		Duly filled-in application with demand draft	
2.		Duly filled-in datasheet	
3.	Annexure I	S.S.L.C certificate (Proof of date of birth)	
4.	Annexure I	H.S.C Mark statement	
5.	Annexure II	Community certificate	
6.	Annexure III	Educational qualifications from highest degree	
7.	Annexure IV	Other examinations passed	
8.	Annexure V	Experience in previous and present employment	
9.	Annexure VI	Administrative experiences	
10.	Annexure VII	Member in academic bodies	
11.	Annexure VIII	Co-curricular services	
12.	Annexure IX	Research contributions	
13.	Annexure X	Original articles	
14.	Annexure XI	Books Authored, Edited and Chapters	
15.	Annexure XII	Invited talks/Lead papers/Presented papers	
16.	Annexure XIII	Seminars/conferences/workshops/etc.	
17.	Annexure XIV	Training under gone/organized	
18.	Annexure XV	Country visited & Awards/Medals	
19.	Annexure XVI	Fellowships	
20.	Annexure XVII	Membership and position held in professional societies	

## ANNEXURE - FORMATS

### ANNEXUREX - ORIGINAL ARTICLES (Recent first)

Provide list of publications in national and international journals separately along with article first page in the following format:

Authors, Title of the paper, Journal Name, Vol. (Year) Page No. (Impact Factor, if any)  
Annexure XII -Invited Talks / Lead Papers Delivered (Recent First)

S.No.	Title of the talk	Name of the event	National/ International	Date & Venue

### *Paper Presented by the Applicant (Recent First)*

S.No.	Title of the presentation	Name of the event	National/ International	Date & Venue

### Annexure XIII-Conferences/Seminars/Training Organized (Recent First)

S.No.	Title of the event	Institution & Location	Period		National/ International	Sponsor	Amount received
			From	To			